

Checklist for Transit Visa (Seaman)

Name:		Passport number: Group no. if relevant:		
		Yes?	No?	If not, why not?
1.	Application Form (Photos Glued to Top Right Corner)			
2.	Current Passport and Seaman's Book			
3.	Employment or Sponsor Letter from Local Maritime Agency			
4.	Invitation Letter and/or Contract Letter with Maritime Agency from the Schengen member states country			
5.	Any Other Documents			
6.	1 Copy of Passport Bio-data page, address page, and Seaman's Book; also copy of Schengen Visa issued during the past three years			
7.	Copy of Family Card/Marriage Certificate			
8.	One-way Flight Itinerary			
9.	Visa Processing Fee			
10.	Logistic Fee			

VFS official to tick as appropriate:

1. ☐ The applicant/representative has confirmed that s/he has no other documents to submit
2. ☐ The applicant/representative has submitted the supporting documents above. I have advised him / her that failure to submit all necessary documents may result in the application being refused, but s/he has chosen to proceed with the application.
3. ☐ Applicant in Person/ Representative/ Travel Agent _____
4. ☐ Passport Submitted

Name of VFS official:

Signature:

Date:

I understand that submitting all required documents does not guarantee that my application will be approved.

Applicant's/Representative's Name:

Signature:

Date: