

## Visa Application Checklist — Child of Researcher

Required Documents	Provided
<b>1. Application form (original)</b> - Fully completed application form for long term stays - Application form signed by parents	
<b>2. Information leaflet/instruction form (original)</b> Information leaflet signed by parents	
<b>3. Two passport pictures</b> In color, 35x45 mm white background, undamaged and of recent date (taken within 6 months)	
<b>4. Original Passport and Copy of the identity page</b> - Valid for at least 3 months beyond the validity of the visa - Must be signed by the holder if the holder is older than 12-year-old, including 12-year-old - Must have at least two complete blank visa pages - No damage	
<b>5. Birth certificate (Original and copy)</b> - With legalization or Apostille and German translation	
<b>6. Marriage certificate of the parents</b> - Marriage certificate of the parents with legalization/Apostille, original with a copy and German translation <b>OR</b> (if parents are no longer married) - <b>Proof of divorce</b> of the parents (divorce certificate, court judgment or divorce agreement) with legalization/Apostille, original with a copy and, if available, a copy of the old marriage certificate or alternatively a copy of the family's Hukou extract, each with a German translation	
<b>7. Copy of the parents'/researcher's passport</b>	
<b>8. Proof of funding (Original)</b> - Blocked account with a monthly blocked amount of at least 300 EUR for the entire duration of the stay or for 12 months for stays of more than one year. <b>OR</b> - Formal affidavit of support  Note: CSC scholarships cannot be used to fund family members. If blocked accounts are required for several family members, a joint blocked account can also be opened, whereby the blocked amount must correspond to the sum of the amounts required for the individual family members.	
<b>9. Proof of accommodation in Germany</b> - Rental agreement Including information on the size in square meters and number of tenants), extract from the land register, landlord's certificate (including information on the size in square meters and number of tenants) <b>OR</b> - Hotel booking The accommodation must be verifiably available for at least one month starting on the prospective date of entry to Germany	
<b>10. Health insurance (Original)</b> - Proof of travel health insurance for the entire Schengen area - The duration of stay applied for or for 12 months in the case of stays of more than one year. - Insurance documentations in English or German, Chinese with an English translation, clearly list: Medical assistance in- and outpatient (not only limited to accident and sudden illness); Repatriation or medical evacuation; Repatriation of mortal remains; The Minimum coverage of EUR 30,000	

Please note that some insurance providers for travel health insurance exclude cover if a long-term stay is intended. Such insurance cannot be accepted.	
<b>11. If the child is to join only one legal guardian/parent:</b> - Detailed declaration of consent from the other parent/co-guardian to apply for a visa and to relocate the child to Germany with legalization/apostille*), original with a copy and German translation <b>OR</b> - Proof of sole custody/guardianship (Chinese: jianhu 监护) in the form of a court decision with legalization/apostille*), original with a copy and German translation. A private divorce agreement is not sufficient as proof. A court decision concerning fuyang (抚养) is not sufficient.	
<b>12. If the child has a nationality other than Chinese</b> - Proof of habitual residence through valid residence permit for China	

\*All copies/application documents must be printed on one side only (not both sides) and must not be stapled, glued or otherwise joined together.

When applying for a national visa, biometric data in the form of fingerprints and a passport photo are recorded. The visa can be applied for 6 months before the planned trip.