

## Visa Application Checklist — Attending High School

Required Documents	Provided
<b>1. Application form (original)</b> - Fully completed application form electronically via VIDEX for long term stays and print out all pages - Application form signed by parents/legal guardians if applicant is a minor	<input type="checkbox"/>
<b>2. Information leaflet/instruction form (original)</b> Information leaflet signed by parents if applicant is a minor	<input type="checkbox"/>
<b>3. Two passport pictures</b> In color, 35x45 mm white background, undamaged and of recent date (taken within 6 months)	<input type="checkbox"/>
<b>4. Original Passport and Copy of the identity page</b> - Valid for at least 3 months beyond the validity of the visa - Must be signed by the holder if the holder is older than 12-year-old, including 12-year-old - Must have at least two complete blank visa pages - No damage	<input type="checkbox"/>
<b>5. Admission letter to a Germany school</b> - Including information on grade level, type of school, tuition	<input type="checkbox"/>
<b>6. Proof of language skill</b> Proof of sufficient language skills for attending school - Language certificate <b>OR</b> - Letter signed by the school in Germany confirming that language skills are sufficient <b>OR</b> - Registration confirmation for a preparatory language course in Germany, including proof that course fees have been paid	<input type="checkbox"/>
<b>7. Proof of accommodation</b>	<input type="checkbox"/>
<b>8. Proof that tuition and boarding fee have been paid</b> - Written confirmation/receipt issued by the school. A copy of a bank transfer <b>is not sufficient</b> proof	<input type="checkbox"/>
<b>9. CV in English or German</b>	<input type="checkbox"/>
<b>10. Proof of education so far</b> - Most recent enrolment certificate and most recent report card	<input type="checkbox"/>
<b>11. Proof of funding</b> - Blocked account with a monthly blocked amount of at least 992 EUR for the entire duration of the stay or for 12 months for stays of more than one year. <b>OR</b> - Formal affidavit of support	<input type="checkbox"/>
<b>12. Birth certificate (Original and copy)</b> - with legalization or apostille*) and German translation	<input type="checkbox"/>
<b>13. Marriage certificate of the parents</b> - Marriage certificate of the parents with legalization/Apostille, original with a copy and German translation <b>OR</b> (if parents are no longer married) - <b>Proof of divorce</b> of the parents (divorce certificate, court judgment or divorce agreement) with legalization/Apostille, original with a copy and, if available, a copy of the old marriage certificate or alternatively a copy of the family's Hukou extract, each with a German translation	<input type="checkbox"/>
<b>14. Consent form for temporary transfer of guardianship (original with one copy)</b> - Filled in by all legal guardians/parents of the applicant and cover the whole stay for as long as the applicant is not yet 18 years old - Include the name and address of the school - Information on the person(s) living in Germany who will be responsible for the applicant	<input type="checkbox"/>
<b>15. Confirmation letter by the temporary guardian and their passport copy</b> - Written and personally signed letter by the temporary guardian living in Germany that confirms the temporary transfer of guardianship. - If the guardian is <b>not a German citizen</b> , a copy of the residence permit must be included in addition to the passport.	<input type="checkbox"/>

<p><b>16. Health insurance(Original)</b></p> <ul style="list-style-type: none"> <li>- Proof of travel health insurance for the entire Schengen area</li> <li>- The duration of stay applied for or for 12 months in the case of stays of more than one year.</li> <li>- Insurance documentations in English or German, Chinese with an English translation, clearly list: The amount of cover for medical expenses, hospital treatment and repatriation costs in the event of illness or death must be at least €30,000 and must be clearly stated on the insurance certificate.</li> </ul> <p>Please note that some insurance providers for travel health insurance exclude cover if a long-term stay is intended. Such insurance cannot be accepted.</p>	<input type="checkbox"/>
<p><b>17.If the child has a nationality other than Chinese</b></p> <ul style="list-style-type: none"> <li>- Proof of habitual residence through valid residence permit for China</li> </ul>	<input type="checkbox"/>

\*All copies/application documents must be printed on one side only (not both sides) and must not be stapled, glued or otherwise joined together.

When applying for a national visa, biometric data in the form of fingerprints and a passport photo are recorded. The visa can be applied for 6 months before the planned trip.

Since 7 November 2023, the Hague Apostille Convention has come into force for Chinese documents, i.e. from this date onwards, Chinese documents can be provided with an apostille and no longer need to be legalized for Germany. Documents that were already legalized before 7 November 2023 will continue to be accepted and do not need to be additionally apostilled.