



Embassy of the Federal Republic of Germany

9 Bogyoke Aung San Museum Road, Bahan Township Yangon, Myanmar Tel: +95 1 5489 53

Email: info@rang.diplo.de www.rangun.diplo.de

Visa for Official passport holders

The German Embassy Yangon issues visa to applicants **living in the Republic of the Union of Myanmar**. Furthermore Germany is **representing** the following countries referring to Schengen visa (not: national visa): **AUSTRIA**, **BELGIUM**, **DENMARK**, **FINLAND**, **GREECE**, **HUNGARY**, **ICELAND**, **LUXEMBURG AND NORWAY**. Only if the main purpose of stay is in Germany or one of the above mentioned countries you can apply for a Schengen visa at the German Embassy Yangon.

Step One:

First of all you have to make an appointment via the online appointment system for each applicant:

www.vfsglobal.com/germany/myanmar

Please be sure to make the appointment in time as there can be a long waiting period. The German visa application centre <u>cannot</u> supply appointments via email or telephone and <u>cannot</u> provite last minute appointments.

You are strongly encouraged to submit your application <u>at least three weeks</u> prior to your intended departure from Myanmar.

<u>Exception</u>: In case you know you are flying to Europe soon, but did not receive your official passport yet, please also make an appointment and mention the passport number **MO999FAOP**

Step Two:

Please bring the application form and following Documents. We only accept application forms that are filled out online with VIDEX.

For the online application please click http://www.rangun.diplo.de/Vertretung/rangun/en/07-
KonsulatVisastelle/VISASTELLE/02-Visabestimmungen/Videx__Seite.html

(**Original** documents must be submitted with **1 copy.** All documents in Myanmar language have to be accompanied by a notarized translation into English)

| | Required documents for Official passport holders | |
|----|---|--|
| 1. | One VIDEX application form duly completed online in German or English and signed. | |
| | Please note that we can no longer accept applications that are completed in handwriting. Please use VIDEX only. | |
| 2. | 1 recent photograph | |
| | no more than 6-months old, 35–40mm in width, white background, close up of your head and top of your shoulders so that your face takes up 70–80% of the photograph, in sharp focus and clear. Please notice that the Embassy cannot accept digitally edited or altered (photoshopped) pictures, neither for passport nor for visa applications. | |
| 3. | Original Official passport | |
| | valid for at least 3 months after the intended date of departure from the territory of the Schengen area. The passport/travel document must contain at least two blank pages and was issued within the last 10 years. | |
| 4. | A Note Verbal from the Ministry of Foreign Affairs describing the official visit. | |
| 5. | A copy of the official invitation from Europe. | |
| 6. | Travel/medical insurance | |
| | (coverage for medical expensed EUR 30,000 and valid for the entire Schengen area for the duration of the applicant's planned stay). It is a requirement that claims against the insurance company are recoverable in the Schengen States and/or Liechtenstein. The insured party, policy validity period, geographical coverage and schedule of benefits must be mentioned of the policy schedule/certificate | |
| 7. | Photocopy of National Registration Card (NRC) | |
| | Including a notarized translation into English | |
| 8. | Copy of previous Schengen visa in last 59 month | |

Please Note: Once you have applied, the process time is normally up to 14 working days.

Please be informed that you do not have to apply personally within 5 years from the time when your finger prints had been taken. In that case please submit the visa application via envelope.

In case any further questions arise, please contact the German visa application centre: info.germanyygn@vfshelpline.com

| Comments | | | | |
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Signature of applicant