



SCHENGEN VISA – for applicants with EU spouse, parent or child

I. DOCUMENTS TO BE SUBMITTED

		Submitted
1a	VIDEX Application form – available online https://videx.diplo.de free of charge <ul style="list-style-type: none">Fully completed in English or German and personally signed and dated by applicant	
1b	For minors below the age of 18 <ul style="list-style-type: none">The application form must be signed by both parents / legal guardianA form “letter of consent” signed by the parents/legal guardian must be attachedPassport copies of parents/ legal guardianBirth certificate with an English translation	
2	General instruction form <ul style="list-style-type: none">Personally signed and dated by the applicant	
3	Passport <ul style="list-style-type: none">Validity of a minimum of three months from the date of expiry of the requested VisaSigned by passport holderPassport not older than 10 years (issued within the last 10 years)A minimum of two blank pages to be used for visasPrevious passport if applicableIMPORTANT: valid Qatar residence permit (minimum validity up to return to Qatar) if applicable	
4	One recent biometric passport sized photograph (3.5x4,5 cm) <ul style="list-style-type: none">Must not be older than 6 months with bright background and frontal view of the faceDigitally altered passport Photos cannot be acceptedDo not glue or staple the photos to the application form	
5	Photocopies <ul style="list-style-type: none">1 copy of passport pages with personal data and signature of passport holder1 copy of Qatari residence permit/QID	
6	Overseas medical insurance <ul style="list-style-type: none">Only insurance companies authorized by the German Embassy Doha are acceptedValid for entire duration of period of first stay and valid for all Schengen statesMinimum coverage 30,000.00 € incl. repatriation. (Medical insurances linked to credit cards are not accepted)For multiple entry visas: a signed form ‘Declaration on Travel Health Insurance’ must be submitted <p><u>Note:</u> For applicants with EU spouse/parent/child (not German) it is not mandatory but we strongly recommend providing a travel health insurance!</p>	
7	Passport Copy Copy of valid EU citizen’s passport of spouse or parent or child	
8	Flight reservation/address verification/short description about your destination <ul style="list-style-type: none">E.g. flight reservation, travel itinerary, invitation from EU family member <p><u>Note:</u> Above documentation is not mandatory! Nevertheless, we strongly recommend to enclose them for potential issuance of longer visa validity and for easier data validation</p>	
9	Proof of relationship <ul style="list-style-type: none">Marriage certificate (if not issued in Germany or the EU it needs to be legalized/affixed with an Apostille and translated (English or German) ORBirth certificate (if not issued in Germany or the EU it needs to be legalized/affixed with an Apostille and translated (English or German)	

REMARKS to be filled out VFS staff (please tick what is applicable):

- ✓ Applicant travels ☐ alone
☐ with family member/s
☐ with a group as(please specify e.g. colleague, escort, sponsor)
- ✓ Applicant's documents are ☐ complete ☐ **NOT** complete - applicant has been informed of option to withdraw application to avoid possible refusal but wishes to submit application
☐ **NOT** complete - applicant will submit missing documents within 48 hours to VFS
- ✓ Applicant's travel date is less than 15 days ☐ no ☐ **YES** - applicant has been informed about the processing time and that he/she might not be able to travel to the intended date

Remarks:
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II. SIGNATURES and AGREEMENT

a) for Visa Applicant:

I HAVE READ AND AGREED TO THE TERMS AND CONDITIONS VALID FOR THE VISA APPLICATION AS PER ABOVE

.....
City and Date (signature of applicant)

b) for VFS staff:

APPLICANT HAS BEEN INFORMED OF THE ABOVE. THE REMARKS HAVE BEEN COMPLETED TOGETHER WITH APPLICANT

.....
City and Date (signature VFS Staff)