

Last update September 2023

## **SCHENGEN VISA – Medical** **for NON - Qatari nationals**

### **I. DOCUMENTS TO BE SUBMITTED**

		<b>Submitted</b>
1a	<b>VIDEX Application form – available online <a href="https://videx.diplo.de">https://videx.diplo.de</a> free of charge</b> <ul style="list-style-type: none"> <li>Fully completed in English or German and personally signed and dated by applicant</li> </ul>	
1b	<b>For minors below the age of 18</b> <ul style="list-style-type: none"> <li>The application form must be signed by both parents / legal guardian</li> <li>A form “letter of consent” signed by the parents/legal guardian must be attached</li> <li>Passport copies of parents/ legal guardian</li> <li>Birth certificate with an English translation</li> </ul>	
2	<b>General instruction form</b> <ul style="list-style-type: none"> <li>Personally signed and dated by the applicant</li> </ul>	
3	<b>Passport</b> <ul style="list-style-type: none"> <li>Validity of a minimum of three months from requested date of leaving</li> <li>Signed by passport holder</li> <li>Passport not older than 10 years (issued within the last 10 years)</li> <li>A minimum of two blank pages to be used for visas</li> <li>Previous passport if applicable</li> <li>IMPORTANT: valid Qatar residence permit (minimum validity up to return to Qatar)</li> </ul>	
4	<b>One <u>recent</u> biometric passport sized photograph (3.5x4,5 cm)</b> <ul style="list-style-type: none"> <li>Must <b>not</b> be older than 6 months with bright background and frontal view of the face</li> <li>Digitally altered passport Photos cannot be accepted</li> <li>Do not glue or staple the photos to the application form</li> </ul>	
5	<b>Photocopies</b> <ul style="list-style-type: none"> <li>1 copy of passport pages with personal data and signature of passport holder</li> <li>1 copy of Qatar residence permit</li> <li>Copies of previous Schengen visa</li> </ul>	
6	<b>Overseas medical insurance</b> <ul style="list-style-type: none"> <li>Only insurance companies authorized by the German Embassy Doha are accepted</li> <li>Valid for entire duration of period of first stay and valid for all Schengen states</li> <li>Minimum coverage 30,000.00 € incl. repatriation. (Medical insurances linked to credit cards are <u>not</u> accepted)</li> </ul> <p>For multiple entry visas: a signed form ‘Declaration on Travel Health Insurance’ must be submitted</p>	
7	<b>Flight and proof of accommodation (not mandatory for patients and/or official escorts with letter from the ministry of Public Health)</b> <b><u>ONLY FOR self-financed PRIVATE PATIENTS / ESCORTS:</u></b> <ul style="list-style-type: none"> <li>Valid &amp; confirmed hotel reservation incl. full address (name, street, city, zip code, contact information, booking ref.)</li> <li>If applicable: confirmation by hospital about in-patient treatment</li> <li>If applicable: copy of contract / proof of property with full residential address if you will stay at an apartment / house in Germany that you own)</li> <li>Vouchers from travel agencies are not accepted as proof of accommodation</li> <li>Valid &amp; confirmed flight reservation</li> </ul>	
8	<b>Document about medical treatment (patient and –if applicable- escort)</b> <ul style="list-style-type: none"> <li>Letter from Ministry of Public Health stating coverage of medical treatment for patient and all occurring expenses for patient and escorts <b><u>AND</u></b></li> <li>Appointment letter from the hospital or doctor in Germany stating the starting date and approx.. duration of treatment</li> </ul> <p><b><u>OR</u></b></p> <ul style="list-style-type: none"> <li>Letter from the hospital or doctor in Germany stating the date and approx.. duration of the treatment along with the expected costs of treatment.</li> </ul>	
9	<b>Proof of financial means of applicant <u>ONLY FOR self-financed PRIVATE PATIENTS / ESCORTS:</u></b>	

	<ul style="list-style-type: none"> <li>• Original stamped and signed personal bank statements – saving and current -with salary income (minimum last 3 months and not older than 2 weeks from the day of submission)</li> <li>• Employment letter, signed by the legal representative of the company as per Company Registration stating the amount of the salary</li> <li>• Attached copy of Company Registration/computer card showing legal representative(s) of the company</li> </ul> <p><b>NOTE:</b> In case financial means are provided by a relative in direct line (parent/child) or spouse, please submit birth certificate or marriage certificate with an English translation to prove the relationship</p> <p><b><u>Accompanying domestic workers as escorts:</u></b></p> <ul style="list-style-type: none"> <li>• must have resided in Qatar not less than one year and worked for the same employer since at least 6 months</li> <li>• Stamped original and copy of employment contract registered with the competent Qatari labor authorities</li> <li>• Duly filled out letter of guarantee signed by sponsor –<b>Attention- Sponsor must be present at VFS to sign the guarantee in front of VFS Staff and present original QID and Passport!</b></li> <li>• Passport copy of sponsor and copy of his/her Schengen visa if applicable</li> </ul> <p>Kindly note that the German Embassy Doha reserves the right to request additional documents and/or ask applicant to come for an interview at any time.</p>	
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**Important Information: Should the patient not be able to apply by himself/herself and should he/she not be in possession of a previous visa, please include a letter by the doctor stating the incapability to come personally to the Visa Application Center/ Visa section due to his/her illness.**

**Please note: if you know already prior to your trip that your intended stay in Germany will be longer than 90 days, please contact us to apply for a National Visa for a long-term stay – further information can be found on our website [www.doha.diplo.de](http://www.doha.diplo.de)**

**II. REMARKS to be filled out VFS staff (please tick what is applicable):**

- ✓ Applicant travels ☐ alone  
☐ with family member/s  
☐ with a group as .....(please specify e.g. colleague, escort, sponsor)
- ✓ Applicant's documents are ☐ complete ☐ **NOT** complete - applicant has been informed of option to withdraw application to avoid possible refusal but wishes to submit application
- ☐ **NOT** complete - applicant will submit missing documents within 48 hours to VFS
- ✓ Applicant's travel date is less than 15 days ☐ no ☐ **YES** - applicant has been informed about the processing time and that he/she might not be able to travel to the intended date

Remarks: .....

**III. SIGNATURES and AGREEMENT**

a) for Visa Applicant:

I HAVE READ AND AGREED TO THE TERMS AND CONDITIONS VALID FOR THE VISA APPLICATION AS PER ABOVE

.....  
City and Date

.....  
(signature of applicant)

b) for VFS staff:

APPLICANT HAS BEEN INFORMED OF THE ABOVE. THE REMARKS HAVE BEEN COMPLETED TOGETHER WITH APPLICANT

.....  
City and Date

.....  
(signature VFS Staff)