

Greece – Checklist for Business Visa

Date: _____

List of required documents	Check Box	Remarks
One visa application form duly filled out and signed.		
<u>One recent photograph</u> in color, of head on, with the uncovered head for gent and white background.		
Passport valid up to 3 months from the visa issuing date previous passports covering the last 7 years or, if none, certificate of movements issued by the Mugamma.		
Photocopy of all pages of the passport, another photocopy of first page of the passport + photocopy of Schengen visas.		
Justification of the socio professional situation of the traveler.		
<u>Letter of invitation of the inviting Greek company. (If Egyptian Co. Must be validated by the competent local authorities).</u>		
<u>Up-to-date</u> personal bank account statement for the last 6 months. In the absence of bank account, proof of other assets has to be provided.		
Round flight ticket or Reservation indicating the complete itinerary of the tour.		
Confirmed and/or paid reservation of hotel in Greece.		
Travel assistance policy of a duration equal to that requested for visa, valid for all the countries of the Schengen space, that covers the medical expenses and of repatriation in case of accident or disease (minimum cover: € 30.000).		
Original Family registry Certificate (if married or divorced) or Individual registry Certificate (if single) from Country of Origin to be translated into English.		

• **SCHENGEN BEFORE:**

• **ALTERNATIVE NUMBER:**

• **NOTES:**

Declaration:

I have been informed that an application **without a complete set of documentation** according to above mentioned checklist may result to the rejection of my visa application.

Please Note:

- * The visa must be applied in person.
- * All documentation must be submitted in Greek or English language.
- * For children registered in a parent's passport, a separate application form has to be submitted.
- * Original documents must be presented, additional photocopies may be required.
- * The visa fee is **non-refundable**.

ATTENTION: The Embassy of Greece have a right to ask any other additional documents it consider necessary, may call the applicant for an interview, and have a contractual right of refusal without any explanation.

Data Entry: _____

Applicant signature: _____

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Quality Check: _____

VFS officer signature: _____



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