

## D visa employment Checklist

### D 类工作材料清单

**Please Note: The Embassy of Hungary reserves the right to request additional information/documentation not mentioned in the list below. if necessary, to interview the applicant. The applicant is hereby informed that submitting the below-mentioned documents does not guarantee automatic issuance of a visa**

**注意：匈牙利使馆有权要求申请人补充下列清单中没有的材料，如有必要，申请人有可能被要求前往使馆面试。提交下列文件并不能保证签证的自动签发。**

<b>Mandatory Documents 材料清单</b>		<b>Yes</b>	<b>No</b>	<b>Remarks</b>
1.	<p>1. Application <b>form</b> + appendix 9. 6.</p> <p>2. Language: The form and Appendix must be filled out in English preferably with blue ink pen.</p> <p>3. Signature: As it appears in the passport.</p> <p>4. For applicants <b>under 18 years of age</b>, the application form must be signed by the parents or legal guardian.</p> <p>1. 居留许可<b>申请表</b>，及 9. 6 号附表格</p> <p>2. 完整填写并用蓝色笔签字的英文表格</p> <p>3. 签名：笔迹须与护照上签名保持一致</p> <p>4. <b>18 岁以下的未成年申请者</b>：申请表必须由父母其中一方或法定监护人签名。请不要代签未成年人的姓名。</p>			
2.	<p><b>One recent identity photo</b></p> <p>1 passport-size colour photo with white background, taken within 3 months, forward-looking without any head-coverings.</p> <p>1 张 2 寸彩色白底的照片（3 个月以内，免冠不能戴眼镜）</p>			
3.	<p><b>Passport, original + copy</b></p> <p>1. Valid passport</p> <p>2. Make sure your passport has two completely blank and unmarked visa pages (blank pages do not need to be adjoining pages).</p> <p>3. The passport must be signed by its owner with an official signature in all the required places, otherwise, your application can not be accepted by the visa application center.</p> <ul style="list-style-type: none"> <li>• These rules do not apply for newly issued Chinese passports with electronic signature</li> </ul> <p>4. Copy of the first (identity information) page, the last (signature) page of the passport</p> <p><b>护照原件+复印件</b></p> <p>1. 有效的护照。</p> <p>2. 请确认您的护照上至少有两页空白签证页（可以是不连续的 2 页）。</p> <p>3. 请注意，护照上的签字必须由本人签字，否则您的签证申请将不被接受。</p> <ul style="list-style-type: none"> <li>• 以字母 E 开头的新版中国护照无需额外签名</li> </ul> <p>4. 护照首页（个人信息页）和末页（签字页）复印件</p>			
4.	<p><b>Documents verifying the purpose of residence</b></p> <ul style="list-style-type: none"> <li>• a preliminary agreement on establishment of an employment relationship,</li> <li>• a document proving your employment status</li> </ul> <p>If the applicant will be employed in Hungary on the basis of an employment relationship with an employer established in a third country, in order to fulfil an agreement concluded with a Hungarian employer, the following is required to be attached to/enclosed with the application:</p> <ul style="list-style-type: none"> <li>• the agreement concluded between the Hungarian employer and the employer established in the third country concerning the employment of the third-country national in Hungary.</li> </ul> <p><b>证明居留目的的文件</b></p> <ul style="list-style-type: none"> <li>• 关于建立雇佣关系的初步协议;</li> </ul>			

	<ul style="list-style-type: none"> <li>能证明你雇佣状态的文件。</li> </ul> <p>如果申请人将在与第三国雇主建立的雇佣关系的基础上在匈牙利受雇，为了履行与匈牙利雇主签订的协议，申请人必须在申请中附上以下材料：</p> <ul style="list-style-type: none"> <li>匈牙利雇主与在第三国设立的雇主之间关于在匈牙利雇用第三国国民的协议。</li> </ul>			
5.	<p><b>Documents provint the existence of accommodation in Hungary</b></p> <p>One of the following documents must be submitted as proof that the applicant is the owner of a residential property suitable for habitation, or (s)he has legal title to use such a real estate:</p> <ol style="list-style-type: none"> <li>a residential lease contract,</li> <li>a document on accommodation by courtesy,</li> <li>a document in proof of ownership of the residential property,</li> <li>a document in proof of the reservation of accommodation and payment for it,</li> <li>a certificate by the applicant's employer declaring that the employer will provide for the applicant's place of accommodation.</li> </ol> <p><b>证明申请人在匈牙利有住所的文件</b></p> <p>申请人必须提交下列文件之一，以证明申请人拥有或有权使用该住所：</p> <ol style="list-style-type: none"> <li>住宅租赁合同；</li> <li>有人自愿免费提供住所的证明文件；</li> <li>证明居住地所有权的文件；</li> <li>酒店预订单和支付费用的证明文件；</li> <li>由申请人的雇主发出的证明书，声明雇主将提供申请人的住宿地点</li> </ol>			
6.	<p><b>Documents in proof of means of subsistence in Hungary</b></p> <p>One of the following documents must be submitted as proof that the applicant has sufficient resources, i.e. (s)he can cover costs related to his/her subsistence, accommodation, return/onward travel (i.e. exit from Hungary) and healthcare services from legally acquired income and savings:</p> <ol style="list-style-type: none"> <li>a preliminary agreement,</li> <li>a document on legal relationship of employment,</li> <li>a certificate from a credit institution under the applicant's name (e.g. a bank account statement, an account statement on savings or stocks and bonds, bank balance statement),</li> <li>a document on regular income issued by the employer or the tax authority.</li> </ol> <p><b>在匈牙利的生活来源证明文件</b></p> <p>必须提交以下文件之一，以证明申请人有足够的经济来源，即他/她可以用合法获得的收入或储蓄承担与他/她的生活、住宿、返回/继续旅行(即离开匈牙利)和医疗等有关费用：</p> <ol style="list-style-type: none"> <li>初步协议，</li> <li>关于雇佣状态的文件；</li> <li>申请人名下的银行证明(例如存款证明、储蓄或股票及债券对账单、银行流水单)；</li> <li>雇主或税务机关出具的关于固定收入的证明文件。</li> </ol>			
7	<p><b>Documents proving that the applicant meets the conditions of exit (i.e. conditions to a return/onward travel)</b></p> <p>Meeting the conditions of exit may be proved by:</p> <ol style="list-style-type: none"> <li>a valid passport,</li> <li>having a valid ticket/valid tickets for the relevant travel or the amount of money to cover the costs of the travel.</li> </ol> <p><b>证明申请人符合离境(即返程/继续旅行的条件)的文件</b></p> <p>符合出境条件的，可以证明：</p> <ol style="list-style-type: none"> <li>一个有效的护照，</li> <li>持有离境的有效票据或者是足够的金额可支付旅行费用。</li> </ol>			
8	<p><b>Documents proving that the applicant has health insurance</b></p>			

	<p>Documentary evidence must be submitted as proof that the applicant has access to comprehensive health insurance services covering all healthcare services or that (s)he can cover the costs of such services.</p> <p>An applicant meets this condition in the following cases:</p> <ol style="list-style-type: none"> <li>1. (s)he qualifies as a person with health insurance services under social security,</li> <li>2. (s)he has access to the Hungarian health insurance services within the framework of an international convention/treaty or agreement,</li> <li>3. (s)he can cover the costs of his/her healthcare services based on documents in proof of his/her means of subsistence available in Hungary.</li> </ol> <p>证明申请人有保险的文件 申请人必须提交证明文件，以证明其享有涵盖所有医疗的全面保险服务，或证明其能够支付此类服务费用的证明。 申请人在下列情况下符合此条件：</p> <ol style="list-style-type: none"> <li>1. 他/她有资格享受社会保障下的健康保险服务；</li> <li>2. 他/她可以在国际公约/条约或协定的框架内享受匈牙利的医疗保险服务；</li> <li>3. 有文件可以证明他/她在匈牙利有生活来源可支付其医疗服务费用。</li> </ol>			
9.	<p><b>For foreign applicants</b> <b>Chinese residence permit (Copy and Original)</b> A foreign applicant must hold a valid residence permit.</p> <p>非中国国籍申请人 有效的中国居留许可（原件和复印件） 外国申请人必须持有有效的居留许可。</p>			
10.	<p><b>Guest workers</b></p> <ol style="list-style-type: none"> <li>1. whose purpose of residence is to perform actual work for or under the direction of others, for remuneration, under contract for employment relationship,</li> <li>2. whose employment is based on an existing employment relationship with an employer established in a third country, in order to fulfil an agreement concluded with a Hungarian employer (in this case the Hungarian employer is considered to be the employer)</li> </ol> <p>may be granted a residence permit for employment.</p> <p>外来工作人员</p> <ol style="list-style-type: none"> <li>1. 居留目的是为他人或在他人指导下从事实际工作、领取报酬、签订雇佣关系的；</li> <li>2. 其就业是基于与第三国雇主建立的现有雇佣关系，以履行与匈牙利雇主签订的协议(在这种情况下，匈牙利雇主被视为雇主)。</li> </ol> <p>上述情况可获得以工作为目的的居留许可。</p>			

Inquiry Officer to choose as appropriate:

资料审核员根据适用情况选择：

1 . The applicant has confirmed that s/he has no other documents to submit.

申请人已经确认她 / 他不提交其他材料。

2 . The applicant has submitted the supporting documents above. I have advised him/her that failure to submit all necessary documents may result in the application being refused, but s/he has chosen to proceed with the application.

申请人已经递交了上述材料，我已告知其如不提交所有必要材料可能会导致被拒签，但其选择继续提交申请。

\_\_\_\_\_  
Officer & Date

\_\_\_\_\_  
Applicant's Signature