



**NATIONAL VISA –
STUDY
(STIPENDIUM
HUNGARICUM /
IISMA / ERASMUS
AWARDEE)**

DOCUMENTS TO BE SUBMITTED	Original	Copy
1. Application form Fully completed in Hungarian or English http://www.oif.gov.hu/index.php?option=com_k2&view=item&layout=item&id=70&Itemid=824&lang=en , printed out and signed by the applicant (residence permit & appendix 14).	1	
2. Passport: <ul style="list-style-type: none"> • Issued within 10 years • Must have at least 2 empty visa pages • Copy of passport data page • Copy of previous European national visas/Schengen visas 	1	1 1
3. 1 recent photographs (must have been taken within the last 6 months without any modification), requirements as follow: <ul style="list-style-type: none"> • White background • Size 3,5 x 4,5 cm • The face should cover at least 80% of the picture, sample chart: https://www.schengenvisa.info.com/photo-requirements/ 	1	
4. Travel purpose <u>Study (Stipendium Hungaricum/IISMA /ERASMUS Awardee):</u> <ul style="list-style-type: none"> • Copy of the letter of award in English or Hungarian) • Copy of the letter of acceptance from the Hungarian host institution • Copy of certificate of language proficiency (in English) • Copy of certificate of <u>last</u> education (high school, BA or MA and legalized by educational institution, in English or translated into English) • Copy of academic transcript (if available) • Proof of dormitory/accommodation provided (in English or Hungarian) 		1 1 1 1 1 1
5. Proof of the current employment: <ul style="list-style-type: none"> a. For employed applicants: up to date certificate of employment b. For self-employed applicants/company owners: Company register (SIUP) c. For unemployed applicants: personal letter & copy letter of previous company 	1	
6. Flight booking: print-out of intended flight reservation (not required to present a paid booking confirmation), which mentions the applicant's name and the date of trip		1



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7. Travel insurance <ul style="list-style-type: none"> Valid for the first 30 days of the Applicant's stay Minimum coverage of 30,000 €, List of companies in Indonesia providing travel insurances that comply with the Schengen Visa Code requirements provided by the Embassy		1
8. Other fundings <ul style="list-style-type: none"> provided by the applicant or his employer (funds held on bank accounts) Applicant who is sponsored by other person and submits Financial statement that does not include the applicant's name must submit a letter of sponsorship signed by his/her sponsor (and a copy of ID card and Family Card in case the sponsor is his/her family relative) 	1 1	0
9. Proof of family status, others: <ul style="list-style-type: none"> Copy of up to date family card (kartu keluarga) Copy of birth certificate and KTP 		1 1
10. Documents should be submitted by using the <u>A4</u> paper size, no staple nor reversible printed		
<p>*) Minors (AFS students, less than 18 years old) and who travel without parents must submit parents' consent letter, signed by both parents, and copy of Family Card, ID cards.</p> <p>**) Legalization will not be provided by the Embassy due to the Indonesian Government's new regulation. For Apostille Certificate (e.g.: certificate of education) kindly visit: https://apostille.ahu.go.id/.</p>		

Additional documents might be requested at the Embassy's discretion during the process

Checklist for VFS Official:

The applicant has confirmed that s/he has no other documents to submit

The submitted documents are Complete Not complete

Comments:

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Visa fee is paid (if applicable).

Biometric data have been collected.

Name of VFS Official:

Signature:

Date:

Applicant to sign:



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Regarding Biometrics data

If the biometric data of the applicant was collected in the last 59 months, it is not mandatory to provide them again. **However, if the previously taken fingerprints are of bad quality and cannot be used for the new visa, the applicant will need to visit the VAC/Embassy again, to provide their biometric data.** So it is recommended to provide biometric data at the time of the visa application.

I confirm that I would like to have my biometric data collected at the time of the visa application.

Name:

Signature:

Date:

Regarding incomplete documents

In case of incomplete documents: The applicant has been informed that failure to submit all the necessary supporting documents may lead to the refusal of the application, despite this the applicant wishes to proceed with their application.

I understand that submitting all the required documents does not guarantee that my application will be approved.

Name:

Signature:

Date: