



Embassy of Hungary in Abu Dhabi

Visa Application Centre in UAE

RESIDENCE PERMIT FOR EMPLOYMENT		Yes	No
1	Duly filled and signed application form for a residence permit and Appendix 9 –find it on the website of the Immigration and Asylum Office of Hungary: http://oif.gov.hu/index.php?option=com_k2&view=item&layout=item&id=75&Itemid=716&lang=en		
2	Valid passport with the previous (old) passports (at least 2 blank pages positioned Face-to-Face) in the valid passport are needed, the passport has to be issued within the previous 10 years, and the passport expires less than three months after the intended date of departure from Schengen)		
3	01 passport-size photos (not older than 3 months)		
4	Flight booking both ways OR Proof of Financial Means to cover travel costs Note: If a valid ticket is not submitted , Applicants must provide: • Declaration of the Planned Departure Date (A signed statement indicating the intended date of travel)		
5	Accommodation proof (lease agreement, acceptance letter from lessor or property registration sheet of your family member in Hungary)		
6	Valid insurance		
7	Preliminary agreement with the Company that will employ (signed by the company), copy of passport, power of attorney (if someone is authorized to act in his name in Hungary), and, if he wishes to attach (as an additional positive step) – a Labor Demand Notification form (provided by the company in Hungarian) and documents certifying his previous education is not mandatory.		
8	Bank statement (of your sponsor) of the last 6 months & and payslips back 6 months		
9	Employment certificate (stamped, signed)		
10	Questionnaire to be filled mandatorily (Please get a copy at the time of submission)		

- The processing time takes a minimum of 60 calendar days to process.
- The Embassy of Hungary in Abu Dhabi reserves the right to request additional documents if deemed necessary and may call the applicant for an interview

Remarks:

I hereby confirm I have taken notice of the above-mentioned information and affix my signature below.

Applicant's Signature: _____

VFS Officer: _____

Date: __/__/__