

## Guest Self-employment

1.	<ul style="list-style-type: none"> <li>▪ <b>Application form and Appendix no. 9.2 duly filled out in English and signed by the applicant on site upon application with blue ink pen.</b></li> </ul>
2.	<p><b>One recent passport picture</b></p> <ul style="list-style-type: none"> <li>▪ <i>Photo must be: 35 mm wide, 45 mm high, photo must be well contrasted, person must look straight into the camera, head must be straight, not tilted, mouth closed.</i></li> </ul>
3.	<p><b>Valid passport (plus one photocopy of biometric page)</b></p> <ul style="list-style-type: none"> <li>▪ <i>At least two empty visa pages, the passport must be valid for at least three months after the intended date of departure from the territory of the Member States and the travel document shall have been issued within the previous 10 years.</i></li> </ul>
4.	<p><b>Proof of right to reside in the UK (plus one photocopy of back and front)</b></p> <ul style="list-style-type: none"> <li>▪ <i>Original and copy of residence permit or British passport.</i></li> </ul>
5.	<p><b>Documents verifying the purpose of residence:</b></p> <ul style="list-style-type: none"> <li>· registration number of the self-employed person,</li> <li>· small-scale farmer/producer certificate,</li> <li>· detailed declaration of business activity,</li> <li>· contract of services, business or user contract concluded as a private individual,</li> <li>· any other credible evidence.</li> </ul> <p><b>If gainful activities are performed as a registered self-employed person, the following documents may serve as proof of the purpose of residence:</b></p> <ul style="list-style-type: none"> <li>· a certificate from the tax authority stating that the annual income from self-employment exceeds the current minimum wage 24 times and</li> <li>· a certificate stating that you do not owe any taxes or contributions.</li> </ul> <p><b>One of the following must be proved if you perform gainful activities as a chief executive of a business organisation:</b></p> <ul style="list-style-type: none"> <li>· the business organisation has been legally employing at least five Hungarian nationals or persons with the right of free movement and residence on a full-time basis for at least six consecutive months without interruption, or</li> <li>· your residence in Hungary is essential for the operation of the business organisation and, based on your detailed declaration of business activity attached to the application, it is likely that you shall generate an income sufficient for the subsistence of the business company.</li> </ul> <p>The detailed declaration of business activity must be supported by credible evidence, in particular a business contract, contract of services, agreement, sales contract, purchase contract.</p> <p><b>If gainful activities are performed as a chief executive of a business organisation, the following documents may serve as proof of the purpose of residence:</b></p> <ul style="list-style-type: none"> <li>· certificate from the tax authority, according to which the business company has no tax and contribution debts and is not subject to enforcement or liquidation proceedings, and</li> </ul>

· the company has fulfilled its obligations to register all employees with the immigration authority and to pay taxes and contributions.

6. **Documents in proof of means of subsistence in Hungary** may be verified by:
- a certificate from a credit institution under the applicant's name (e.g. a bank account statement, an account statement on savings or stocks and bonds, bank balance statement),
  - a document on regular income issued by the tax authority,
  - any other credible evidence (e.g. minutes of the meeting of members on income, a detailed declaration of business activity)

7. **Documents proving the existence of Hungarian accommodation** may be verified by:
- a residential lease contract,
  - a document on accommodation by courtesy,
  - a document in proof of ownership of the residential property,
  - a document in proof of the reservation of accommodation and payment for it.

8. **Documents proving the existence of comprehensive health insurance**  
Enclosed with the application for residence permit the applicant shall provide proof of having access to comprehensive health insurance services (in particular on the basis of specific other legislation on the social security system, international agreement, or under specific agreement), or that he/she has the necessary financial resources to cover the costs of such services.

9. **Documents evidencing the conditions of exit** may be verified by:
- a valid passport or the permits necessary for the third-country national for returning to his/her country of origin, or to the country he/she indicates;
  - and a valid ticket for departure, or sufficient funds to purchase such a ticket, or a means of transport lawfully used by the third-country national.

Passport Number \_\_\_\_\_ valid until \_\_/\_\_/\_\_\_\_

Resident Permit \_\_\_\_\_ valid until \_\_/\_\_/\_\_\_\_

**IMPORTANT NOTES:**

The applicant is hereby informed that the Consular Office of the Hungarian Embassy has full authority to request additional documentation, if deemed necessary, in addition to what is submitted. Furthermore, the applicant accepts that submitting all required documentation does NOT guarantee the issuance of a residence permit.

I, the applicant declare that I have been informed by VFS staff about any incomplete / incorrect documentation regarding my residence permit application and that I received back all my original documents, which I had showcased as evidence to the VFS counter staff.

**Date:**

**Signature of Applicant:**

<b>Name of VFS Staff:</b>   
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