

Note: Please print out a copy of this checklist, Sign and submit the same along with your application.

## Renunciation of Indian Citizenship & Surrender of Indian Passports Checklist

Place a tick in the box for documents you are submitting or if the statement is applicable to your case.

### Section A: About Renunciation of Indian Citizenship & Surrender of Indian Passports

The Indian Citizenship Act, 1955, does not allow dual citizenship. Many individuals continue to retain their Indian passports and some even travel on them and there are yet others who get fresh passports issued by suppression of information even several years after they have acquired foreign citizenship. Keeping an Indian passport/acquiring an Indian passport/travelling on an Indian passport after acquisition of foreign citizenship constitutes an offence under the Indian Passport Act, 1967, and attracts penalties.

Indian passport holders who have acquired foreign citizenship are required to surrender their Indian passports to the nearest India Passport & Visa Services centre immediately after acquisition of foreign citizenship. The Government of India has fixed the fee for renouncing the Indian Citizenship/surrender of Indian passport and has prescribed certain penalties for not renouncing Indian citizenship/surrender of Indian passport.

### Section B: Documents Required

You	Staff
<ul style="list-style-type: none"> <li>● <b>Fill Online Application Form</b> - available at <a href="http://www.vfsglobal.com/india/australia">www.vfsglobal.com/india/australia</a> <ul style="list-style-type: none"> <li>● Download and print the online filled form.(Register on the <a href="https://embassy.passportindia.gov.in/">website (https://embassy.passportindia.gov.in/)</a> and create your User Id for filling an online application form)</li> <li>○ After completing details online, download the application form, print and sign where applicable.</li> <li>○ Any Errors on the printed form cannot be modified by Pen/Pencil at the time of Submission.</li> <li>○ Both <b>parents</b> should <b>sign</b> the passport application Form in case of Minor.</li> </ul> </li> </ul> <p>Applicants are advised to ensure accuracy of the details entered in the online Form.</p>	
<ul style="list-style-type: none"> <li>● <b>Form XXII</b> dully filled and signed by the applicant - Available at <a href="http://www.vfsglobal.com/india/australia">www.vfsglobal.com/india/australia</a></li> </ul>	
<ul style="list-style-type: none"> <li>● <b>Original Indian Passport</b> for cancellation. (If your Indian Passport is lost and not in your possession, submit a <b>Statutory Declaration</b> attested by a JP or Notary with details for the passport not being in your possession) (NSW residents kindly submit documents attested by a Notary Public only, list of NSW notaries available at: <a href="https://notarynsw.org.au/find-a-notary">https://notarynsw.org.au/find-a-notary</a>)</li> </ul>	
<ul style="list-style-type: none"> <li>● <b>One recent photographs</b> (2 inch x 2 inch), meeting strict specifications. see <a href="http://www.vfsglobal.com/india/australia">www.vfsglobal.com/india/australia</a> for more details. IPVSC Centres in Australia provide photography services as per the guidelines of International Civil Aviation Organisation (ICAO). This service is chargeable and available for standard photographs of Adult and children. (Assistance may not be available for Infant and applicants' with Special Needs).</li> </ul>	
<ul style="list-style-type: none"> <li>● Photocopy of current foreign passport.</li> </ul>	
<ul style="list-style-type: none"> <li>● Photocopy of foreign citizenship certificate</li> </ul>	
<ul style="list-style-type: none"> <li>● <b>Appointment Letter:-</b> <ul style="list-style-type: none"> <li>○ All Applicants visiting the application centre for submitting their applications in person are required to schedule an appointment. (Applications sent by Post/Courier do not require scheduling an appointment)</li> <li>○ Visit <a href="http://www.vfsglobal.com/india/australia">www.vfsglobal.com/india/australia</a> to schedule appointment or <a href="#">Click here</a>.</li> </ul> </li> </ul>	
<ul style="list-style-type: none"> <li>● <b>Mode of payment:-</b> <ul style="list-style-type: none"> <li>○ Eftpos / Credit card - MasterCard or Visa Card issued in Australia (at VFS counters)</li> <li>○ Cash (at VFS Counters only)</li> <li>○ Money / Postal Order payable to "VFS Services Australia Pty Ltd" only</li> <li>○ Post Applications- Complete Credit Card Authorization form</li> </ul> </li> </ul> <p><b>Note:</b> - Personal Cheque and company Cheque are not acceptable.</p>	

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- Courier Fee is mandatory (Applications received by post will be returned by post)

- High Commission or Consulate General of India may seek more information or documents if necessary to process the application.

FOR OFFICIAL PURPOSES ONLY

Submission Officer Comments -

The applicant hereby confirms that he/she has read the above, ticked the boxes against documents submitted & ensures that all the necessary documentation has been submitted.

VFS Officer (Name & Sign)

Applicant (Name & Sign)

### Features of the rules:

- Persons of Indian Origin (PIO) intending to apply for Visa, OCI & PIO Cards, are required to renounce Indian citizenship/surrender their Indian passports along with their Visa/OCI/PIO applications or first apply for renunciation of Indian citizenship/surrender their Indian passport and then apply for these services. In case they do not have the Indian passports in their possession for any reason (loss/misplacement/submission to Department of Immigration and Citizenship a long time back, etc.), they are required to provide statutory declaration in this regard and pay the fees.
- All applications for renunciation/surrender of Indian passports are to be made at the respective VFS offices at Canberra, Brisbane, Sydney, Melbourne, Perth and Adelaide.
- Fee schedule for renunciation of Indian citizenship and Surrender of Indian passport (in AUD) with effect from 11.10.2012 is given below

Aspect	Fees For Renunciation
Acquired foreign citizenship on or prior to 31.05.2010	AUD 24
Acquired foreign citizenship after 31.05.2010	AUD 147



**NOTE: THE ABOVE CHARGES DO NOT INCLUDE VFS SERVICE CHARGES**

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**Credit Card Authorization (to be completed for applications sent by post)**

I authorize VFS Services Australia Pty Ltd to debit my credit card for application charges as applicable on [https://www.vfsglobalonline.com/ihcausonline/\(S\(x0dgry452b3q2445i1js2w55\)\)/FeeCalculator.aspx](https://www.vfsglobalonline.com/ihcausonline/(S(x0dgry452b3q2445i1js2w55))/FeeCalculator.aspx)

Please note Debit cards are not accepted for postal applications.

<b>Card Number</b>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
<b>Credit Card Expiry Date</b>	<input type="text"/> <input type="text"/> M M      Y Y
<b>Card Type</b> (Tick appropriate box)	 <input type="checkbox"/>  <input type="checkbox"/> Visa card or Master card issued in Australia only. 1.20% surcharge including GST applicable on total payable.
<b>Cardholder's name</b> (As printed on Card)	<input type="text"/>
<b>Cardholder's Signature</b>	<input type="text"/>
<b>Applicant's Passport Number</b>	<input type="text"/>