

INDIAN PASSPORT SURRENDER & RENUNCIATION OF INDIAN NATIONALITY CHECKLIST

Version: 29/05/2023

LIST OF DOCUMENTS REQUIRED FOR SURRENDER CERTIFICATE

- 1 A Surrender Certificate application form duly filled in and signed (available on VFS website ☐
<https://portal3.passportindia.gov.in/Online/index.html>)

- *In case renunciation is applicable for your case a Renunciation application form (<https://indiancitizenshiponline.nic.in/Renounce>) will also need to be duly filled and signed with a third party witness and their Passport copy.*

How to apply fore renunciation- PDF Presentation:

<https://indiancitizenshiponline.nic.in/Renounce/Documents/PublicUserGuide/RenunciationPublicUserGuide.pdf>

- 2 **Two photographs** conforming to Indian Government norms as per specifications mentioned on our website ☐

- Please note photographs available in photo booths in France are not compatible with Indian norms
- Photos should be glued to the form
- A photo service complying to the Indian norms is available in all of our offices

- 3 **Original Indian passport and a copy of the same (first, last and endorsed pages)** ☐

- 4 **A copy of your current passport (data page only)** ☐

- 5 **A detailed/Short version of “Certificat de nationalité” and/or “Déclaration de nationalité”** ☐

- Please note that the above certificate must be apostilled (local cours d’appel) and then translated by a sworn translator (Traducteur Assermenté)

- 6 **Additional documents for minors**

- Copy of both parent’s passport ☐

- Copy of both parent's titre de sejour (where relevant)



7 **Declaration form** : to be filled by all applicants when submitting any application



I hereby certify that I have submitted a complete application and that I know and accept the minimum processing times required for my application.

Date: _____

Signature: _____

Renunciation of Indian Citizenship and Surrender of Indian Passport	Indian Citizenship Act does not provide for dual citizenship, therefore it is mandatory for all Indian passport holders to surrender their last Indian passport to the Embassy immediately after acquisition of foreign nationality. The Embassy will not be in a position to render services like OCI, Visa etc. until Renunciation of Citizen is submitted.
How to apply Online Instructions and details regarding the application can be seen in the website link given below; https://indiancitizenshiponline.nic.in/Renounce	<u>Those who have acquired foreign nationality after 01.06.2010</u> 1. Apply for Renunciation online on the Ministry of Home Affairs (Foreigners Division) website https://indiancitizenshiponline.nic.in/ 2. Click on "Declaration of Renunciation of Citizenship under Section 8 of the Act Made by a Citizen of India" (who is now also a Citizen or National of another country) <i>(Please note 1st part should be signed by applicant and the 2nd part should be signed by witness holding valid Indian passport and their passport copy to be submitted along with the application form)</i> 3. Online application form to be filled using this link https://embassy.passportindia.gov.in/
	<u>Those who have acquired foreign nationality before 01.06.2010</u>

	<ol style="list-style-type: none"> 1. Apply for Surrender Certificate on the link https://portal3.passportindia.gov.in/Online/index.html 2. Apply for Sworn Affidavit at the Indian Embassy https://www.eoiparis.gov.in/page/other-consular-services/
	<p>For minors (below 18)</p> <ol style="list-style-type: none"> 1. Apply for Surrender Certificate on the link https://portal3.passportindia.gov.in/Online/index.html
Documents to be uploaded on MHA Portal	<ol style="list-style-type: none"> 1. Indian Passports including expired one (Please upload both front and back page of the passport) 2. Address proof in France (utility bill, bank passbook, extract from municipality etc.)
How to apply to VFS	<ol style="list-style-type: none"> 1. Take a print out of the online filled application for Renunciation of Citizenship and Surrender of passport 2. Take an appointment at VFS https://services.vfsglobal.com/fra/en/ind/book-an-appointment 3. Online application form to be filled using this link https://embassy.passportindia.gov.in/ and Attach copies of the uploaded documents 4. Attach a copy of the payment receipt if paid online on MHA website 4. Submit at VFS Center at 16 Boulevard du General Leclerc, 6th Floor, 92110 Clichy, France Paris

Payment of fees	<p>1. Applicants have a choice to pay Fees at MHA website or offline at VFS during submission time.</p> <p>2. In case fee has been paid online on MHA website, receipt of the payment may be submitted to VFS.</p> <p>2. Mandatory ICWF=2€ and applicable VFS service + optional fees to be paid while submitting forms at VFS.</p>
Important Note	<p>If application is found erroneous after review by VFS/Embassy of India then no change is possible. Therefore a new application form with correct details and new payment proof corresponding to the new application reference number is required.</p> <p>Hence, applicants are advised to fill up application carefully as NO refund is possible for submission of form with incorrect details.</p>
Processing Time	<p>60 to 90 days for Renunciation of Citizenship applied on MHA portal application.</p> <p>Surrender Certificate will be issued after process of Renunciation of Citizenship is complete.</p>

Note: In case of lost / misplaced Renunciation, certificates please send an email to oci.paris@mea.gov.in or cons.paris@mea.gov.in;

Instructions:

https://indiancitizenshiponline.nic.in/Renounce/Documents/Notice/IC_doc_11102021.pdf

FAQs:

https://indiancitizenshiponline.nic.in/Renounce/Documents/Notice/ic_faq_16092021.pdf