

ATTESTATION OF SALARY CERTIFICATES – CHECKLIST

Required Documents:

- Duly filled in Miscellaneous Services **Application form**. <https://www.vfsglobal.com/one-pager/india/switzerland/consular-services/pdf/Miscellaneous-Services-Application-Form-July-2025.pdf>
- Photocopy of inside cover pages and other relevant pages of **passport**
- Copy of **valid Swiss resident permit**
- Original and photocopy of Salary Certificate**, duly **apostilled by Chancery of State of Canton (Staatskanzlei)** where the applicant resides in Switzerland
- Two recent passport-size photos** (35 mm × 45 mm) with plain background
- Proof of payment receipts** (Please make your payment in favour of "VF SERVICES (UK) Limited" Weststrasse 2, 3005 Bern via E-Banking IBAN (CH31 0023 0230 5583 7301 X) or You may generate the QR code by accessing the following link <https://qrbill.ubs.com/app/CAL/>)

Notes-

- Include two **recent passport-size** photos (35 mm × 45 mm) with a plain background.
- Ensure all documents are accurate** and match your Indian passport before submission

This list is not exhaustive and does not guarantee approval. The High Commission of India or its Consulates reserve the right to request additional documents if required