

INDIAN PASSPORT SURRENDER CERTIFICATE

Kindly refer the below mentioned checklist for obtaining a Surrender certificate for an Indian passport.

Please provide **the original and self-attested** photocopies of the documents mentioned below.

- o Appointment letter confirmation.
- o Online application form with two recent photographs (2*2 inch) with white background.
- o Applicant should sign in the box provided under the photograph on the front page and at the end of the application.
- o For a minor's application
 - A Minor under the age of 5 - thumb impression has to be provided on the first page of application
 - A minor above age of 5 - sign on the front page (at least write their first name).
- o Either of parents can sign at the second page.
- o Indian passport (the one to be surrendered & photocopy of the Photo page, address page and all the used pages)
- o Naturalisation certificate (and English translated version of the foreign language, if applicable).
- o Current British (or foreign) passport.
- o For Foreign passport holder, UK visa/ EU settlement.
- o First British (or foreign) passport applicable only for the applicants who naturalised before 2010.
- o Birth Certificate (Full version). [If the applicant is born in UK /abroad and obtained foreign/British Nationality on the basis of Birth in the country and not by naturalisation].
- o A declaration from the applicant stating "My UK passport is under process" [If the applicant's British (or foreign) passport is under process].
- o Notary Affidavit [if the applicant naturalised after 2010 and lost the latest Indian passport].
- o Police report [if the applicant naturalised after 2010 and the applicant lost the latest Indian passport].
- o VFS Declaration form.

That this list is not exhaustive and does not guarantee a Surrender Certificate. The High Commission of India or its Consulates reserve the right to ask for additional documents if required.