

Step by Step Instructions for conversion of PIO to OCI

Please use Google Chrome or Internet Explorer browsers. Online OCI form is not compatible with Safari browser. It may NOT work on I-PAD, Tablet, Mobile phone browsers or Apple devices.



The completion of the application may take up to 30minutes



⚠ Kindly be ready with Scanned copy of the following items before starting the registration process.

| | |
|--|---|
| Applicant's Photo The images must be in jpeg or jpg format , with max size 500kb | The height and width of the Applicant Photo must be equal. The minimum dimensions are 200 pixels (width) x 200 pixels (height) The maximum dimensions are 1500 pixels (width) x 1500 pixels (height). The minimum dimensions are 200 pixels (width) x 67 pixels (height). The maximum dimensions are 1500 pixels (width) x 500 pixels (height). |
| Applicant's Signature The images must be in jpeg or jpg format , with max size 500kb | The height and width of the Signature Photo must have aspect ratio 3:1 The minimum dimensions are 200 pixels (width) x 200 pixels (height) The maximum dimensions are 1500 pixels (width) x 1500 pixels (height). The height and width of the Signature Photo must have aspect ratio 1:3. The minimum dimensions are 200 pixels (width) x 67 pixels (height). The maximum dimensions are 1500 pixels (width) x 500 pixels (height).  "Paint" software can be used to resize the photos |
| Documents Document-Upload Section of Online OCI-Registration | Max file size allowed for a document file is 1000 kb  Please scan the documents in a single file for each category as mentioned below for uploading. The document file should be in PDF format  An A-4 size page document Colour scanned at 100 DPI (Dots per inch resolution) will generate of file of between 200-250 kb. |

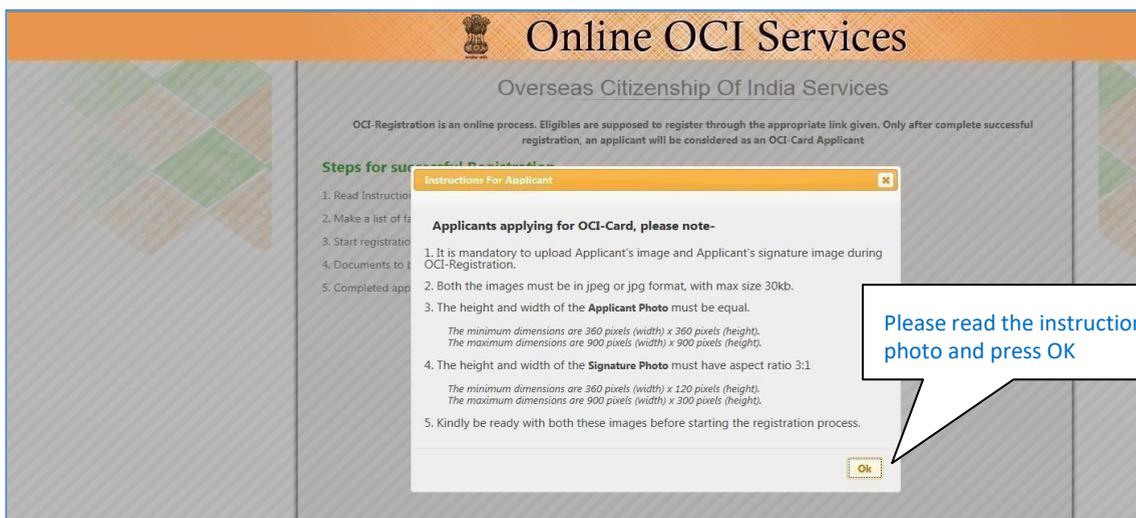
Please Note: It is mandatory to upload all the requisite documents on the Govt. Portal. If you don't comply with the requirements then your application will be returned unprocessed since it will fall under "Ineligible category"

DOCUMENTS TO BE UPLOADED ON GOVT. WEBISTE

| DOCUMET TITLE | OCI IN LIEU OF PIO | OCI IN LIEU OF LOST/ DAMGE PIO |
|--------------------------|---|---|
| Current Passport | Copy of Current Passport | Copy of Current Passport |
| Employment / Work Permit | Copy of US Visa if hold a non-US passport | Copy of US Visa if hold a non-US passport |
| Indian Origin | n/a | n/a |
| Indian Visa | n/a | n/a |

| | | |
|---------------------------------------|---|--|
| Marriage Certificate | Notarized Sworn Joint Affidavit (if PIO Card was acquired through spouse) | Notarized Sworn Joint Affidavit (if PIO Card was acquired through spouse) |
| Naturalization Certificate | n/a | n/a |
| Status of Parents in US | n/a | n/a |
| Parental Auth. Form (if below 18 y/o) | Notarized PAF (if below 18 y/o) | Notarized PAF (if below 18 y/o) |
| PIO Card | Copy of PIO Card (first and last page) | Copy of lost PIO Card if available |
| OCI Card | n/a | n/a |
| Relationship Cert. | Copy of MC / Divorce Decree / Death Cert of Spouse whichever applies. Apostilled MC if OCI acquired through spouse. | Copy of MC / Divorce Decree / Death Cert of Spouse whichever applies. Apostilled MC if OCI acquired through spouse. |
| Spouse OCI Card | n/a | n/a |

Please go to following link to start the application: <https://ociservices.gov.in/>. Please use Google Chrome or Internet Explorer browsers. Online OCI form is not compatible with Safari browser. It may NOT work on I-PAD, Tablet, Mobile phone browsers or Apple devices.





Online OCI Services

OCI Miscellaneous Services

Please read the [Guidelines](#), [Instructions](#) and [FAQ's](#) before filling up this form

This service can be availed for re-issuance / issuance of duplicate OCI documents in the following category of cases:

1. In case of issuance of new passport.
2. In case of change of personal particulars viz. name, father's name, nationality etc.
3. In case of loss/damage of OCI registration certificate/visa.
4. In case of manually filled in applications (discontinued now) mistakes have been committed by the Indian Mission/Post/Office while entering the personal particulars.
5. In case of change of address/occupation.

ANSWER THIS QUESTION

Question : What is the natural color of APPLE

Answer :

Enter

Please answer the question and press enter



Online OCI Services

Select One Of The Following Options As Per Your Requirement

Please click here if making fresh application

Fresh Application

Complete Partially-Filled Application

If you have the Temporary number, please put it here to complete your application



Back To Main Menu

OCI Registration Form

Place of submission*

Please choose the correct location as per the Consular Jurisdiction in the USA

Surname

Given Name*

Have you ever changed your name? If yes, click the box and give details.

Sex*

Date Of Birth*

Country Of Birth*

Place Of Birth*

Current Nationality*

Visible Mark*

Marital Status*

As per USA/ foreign passport

Applicant's Passport Details

Passport Number*

Date Of Issue*

Place Of Issue*

As per Indian passport or Birth Certificate

Applicant's Family Details

Father's Name*

Father's Nationality*

Mother's Name*

Mother's Nationality*

Spouse's Details

Spouse's Name*

Spouse's Nationality*

Marriage Registration Date

Are You applying OCI on the basis of Indian Spouse/ Spouse's OCI-Card?

Select Any one YES NO [\[click here for details\]](#)

Please click Yes **ONLY** if you are applying on the basis of spouse

Spouse's Passport No

Issue Date

Issue Place

Press on save and continue

Online OCI Services

OCI Registration Form (Page-II)

Temporary Application ID
18020252RXN9H

Occupation Details

Occupation * BUSINESS
 Address of Employer * 123 ABC STREET
 Address Line 2

Applicant's Address Details

Present Address* 123 ABC STREET
 PAPATOETOE

Mobile No* 006412345678
 Telephone No* 006412345678
 Email abc123@mail.com
 Native Place Address* HOUSE NO 262
 DELHI CANTT NEW DELHI
 Aadhaar No 123456789000

To know more about ADHAAR No, please [click here](#)

Exit Save and Exit Next

Please note down your temporary application id

Please fill in the required information

Click on NEXT

Verify Information

Temporary Application ID
18020252RXN9H

Please verify information provided by you. Submission of this form will never allow you to change your information for this application. If you need to change the information provided, click on Modify button provided below.

Applicant Information

| | |
|---------------------|--------------------|
| Country Selected | USA |
| Mission Selected | USA- ATLANTA |
| Surname | KADIAN |
| Given Name | RAVINDERSINGH |
| Previous Name | Never Changed |
| Sex | MALE |
| Date Of Birth | 02/DEC/1988 |
| Country Of Birth | INDIA |
| Birth(State) | DELHI |
| Place Of Birth | DELHI |
| Current Nationality | USA NEW ZEALAND |
| Visible Mark | MOLE ON LEFT CHEEK |
| Marital Status | UNMARRIED |

Family Information

| | |
|----------------------|-----------------|
| Father's Name | MAHENDER KADIAN |
| Father's Nationality | INDIA |
| Mother's Name | KAVITA KADIAN |
| Mother's Nationality | INDIA |

Passport Information

| | |
|-----------------|-------------|
| Passport Number | 123456 |
| Date Of Issue | 01/DEC/2014 |
| Place Of Issue | WLG |

Occupation Details

| | |
|---------------------|---|
| Occupation | BUSINESS |
| Address of Employer | 123 ABC STREET ATLANTA, USA NEW ZEALAND |

Residential Address Details

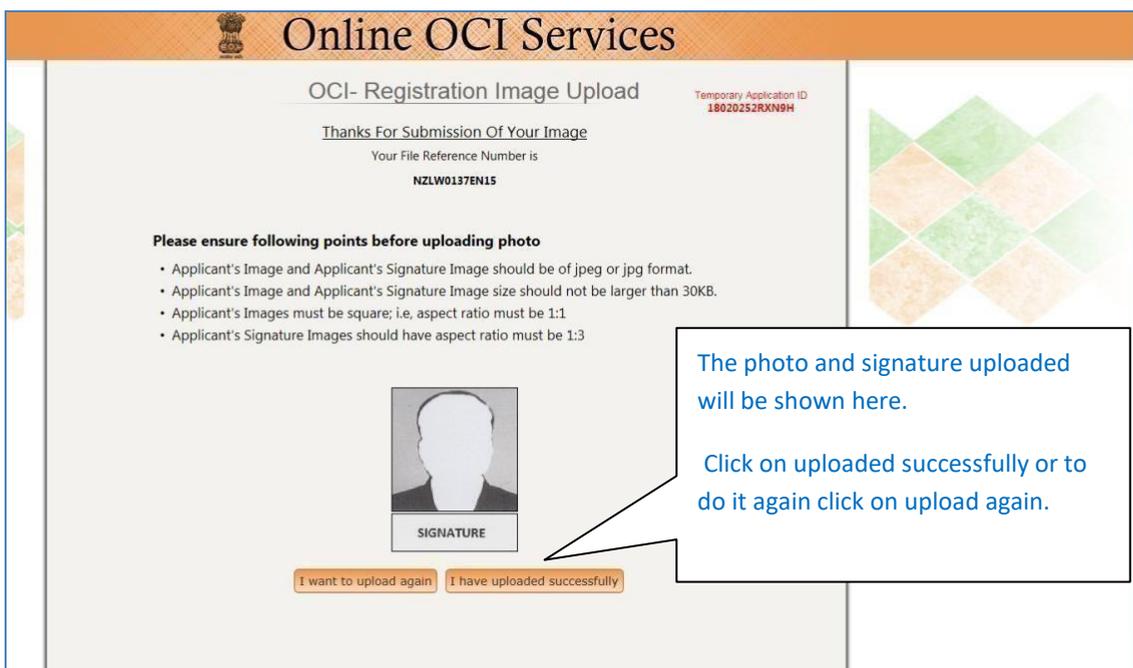
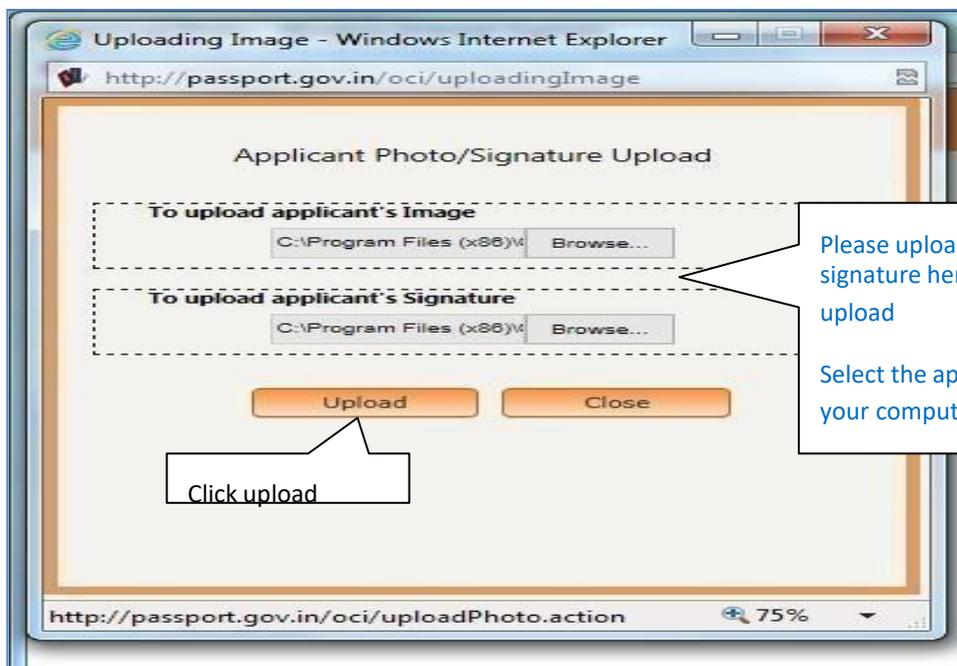
| | |
|-----------------|--|
| Present Address | 123 ABC STREET ATLANTA, USA AUCKLAND |
| Mobile No | 006412345678 |
| Telephone No | 006412345678 |
| Email | abc123@mail.com |

Modify Submit

Please carefully verify the information

Please carefully verify the information

Click on Modify if you are required to change any information otherwise press submit



Online OCI Services

OCI-Registration Confirmation

Temporary Application ID
18020252RKN9H

Thank You, for your interest in Online OCI-Registration Process.

Your File Reference Number is
NZLW0137EN15

Till now you have successfully registered Part-A for the following applicant(s).

| Applicant Name | File Reference Number |
|----------------------|-----------------------|
| RAVINDERSINGH KADIAN | NZLW0137EN15 |

Please note the file reference number

Click here to complete part B

Online OCI Services

OCI Registration Part-B

Other Details of Applicant(s)

Citizenship Details

Have you/any member of your family applied for OCI registration earlier? Yes No
If YES, give details(Reference No., when and where applied and what was the outcome)

Whether the applicant(s) sought asylum before applying for present citizenship? Yes No
If YES, give specific details when and why

Whether the applicant(s) had ever been a citizen of Pakistan or Bangladesh at any time? Yes/No Yes No
If YES, give specific details

Whether either of parents or grandparents or great-grandparents of applicant(s) had ever been citizen of Pakistan or Bangladesh at any time? Yes/No Yes No
If YES, give specific details

Whether the applicant(s) (other than minor child/children) has worked / is working in Armed Forces/Para-military/Police/security/intelligence organizations? Yes/No Yes No
If YES, give specific details

Present Nationality Details

| Applicant Name | Present Nationality | Acquisition Method | Date |
|-----------------------|---------------------|---|-------------------------------|
| RAVINDER SINGH KADIAN | NEW ZEALAND | BY BIRTH <input type="button" value="v"/> | <input type="text" value=""/> |

Acquisition date is required

Other Details

Previous Nationality of Applicant(s) (If Any)
RAVINDER SINGH KADIAN

Do you have relatives staying in India? Yes No

Has any of the applicant(s) faced criminal proceeding ? Yes No

Please select the applicable answers

Please provide the name, address and relationship if you have any family in India.

Please click on submit to go to next page



Online OCI Services

Online OCI Registration

YOU HAVE BEEN SUCCESSFULLY COMPLETED BOTH PART-A & PART-B OF ONLINE OCI REGISTRATION FOR THE FOLLOWING APPLICANT.
YOU ARE REQUESTED TO GENERATE FILLED REGISTRATION FORM FOR FUTURE REFERENCE.
YOU ARE REQUESTED TO UPLOAD APPROPRIATE DOCUMENTS. OTHERWISE YOUR APPLICATION WILL NOT BE CONSIDERED.

Applicant Name

RAVINDERSINGH KADIAN

Web File-Number

NZLW0137EN15

Please generate your form and a take print of it

To generate filled Registration Form

Generate Registration Form

To Exit

Exit



Online OCI Services

Online OCI Registration

YOU HAVE BEEN SUCCESSFULLY COMPLETED BOTH PART-A & PART-B OF ONLINE OCI REGISTRATION FOR THE FOLLOWING APPLICANT.
YOU ARE REQUESTED TO GENERATE FILLED REGISTRATION FORM FOR FUTURE REFERENCE.
YOU ARE REQUESTED TO UPLOAD APPROPRIATE DOCUMENTS. OTHERWISE YOUR APPLICATION WILL NOT BE CONSIDERED.

Applicant Name

RAVINDERSINGH KADIAN

Web File-Number

NZLW0137EN15

Start uploading all mandatory documents by clicking here.

To upload supporting documents (Mandatory)

Upload Documents

To Exit

Exit

You can open your form from here

Do you want to open or save NZLW0137EN15.pdf from passport.gov.in?

Open

Save

Cancel



 **Online OCI Services**

OCI Document Upload

Note- To proceed the uploading of documents for your OCI-Application, provide your Passport Number along with Online Registration No/ File (Acknowledgment) No

Online Document Upload for OCI-Registration is available only for the Applicants which have successfully filled PART-A and PART-B Forms.

[Forgot Registration-Number?](#)

Enter Passport Number *

Online Registration No *

ANSWER THIS QUESTION

Question : Which is smaller 0 or 12 ?

Answer :

Please answer the question and press proceed

 **Online OCI Services**

Online OCI Document Upload

Welcome to Document-Upload Section of Online OCI- Registration

| | |
|---|--|
| Applicant Name RAVINDERSINGH KADIAN | Web File-Number NZLW0137EN15 |
|---|--|

Document Upload

Select a Document Type to upload

Select Document
 CURRENT PASSPORT
 INDIAN ORIGIN PROOF
 INDIAN VISA
 PIO CARD
 SPOUSE OCI CARD
 RELATIONSHIP CERTIFICATE
 MARRIAGE CERTIFICATE

Select all MANDATORY documents to upload

 **Online OCI Services**

Online OCI Document Upload

Welcome to Document-Upload Section of Online OCI- Registration

| | |
|---|--|
| Applicant Name RAVINDERSINGH KADIAN | Web File-Number NZLW0137EN15 |
|---|--|

Document Upload

Select a Document Type to upload

Upload the document by clicking on UPLOAD button



Only completed applications will be accepted for processing.