

Ireland Visa Application Centre, Belgrade

Document Checklist - D visa

Visa Category: _____

Visa Reference Number: IRL _____

<ul style="list-style-type: none"> ▪ Applicants are advised to refer to the Immigration Service Delivery website where they will find a detailed document guide for each visa category: Home - Immigration Service Delivery (irishimmigration.ie) ▪ The onus rests on the applicant to ensure they have submitted the required documents for the visa category they have applied for. ▪ All documents must be in English or be accompanied by an official translation. 	Tick when completed YES NO		Official use only YES NO	
Original application form duly completed, dated and signed -Longer version printed is REQUIRED: (Mandatory) https://www.visas.inis.gov.ie/avats/OnlineHome.aspx				
Passport(s) & Residency Permission: (Mandatory)	YES	NO	YES	NO
Original passport which must contain 2 empty visa pages with validity as outlined below: D category visas - must be valid for at least 6 months.				
Copy of your bio page, all visa and immigration stamps on all pages.				
Evidence that you have permission to reside in the country from which you are applying, along with photocopy of the front and back of residency card/ sticker, if applicable. Must be valid for a minimum of 3 months from the date of return from Ireland.				
Recent passport (2 PHOTOS) photographs showing full face on a clear white background not older than 3 months which conforms to the requirements detailed here: Photograph rules for visa applications - Immigration Service Delivery (irishimmigration.ie)				
For children under 18 years old, the following documents must be provided: (Mandatory)	YES	NO	YES	NO
An original and a copy of the child's passport and Birth Certificate.				
A copy of both parents/legal guardians' passports and other official identity documents containing their signatures.				
A letter of signed consent from parents/legal guardians allowing the child to travel to Ireland if travelling unaccompanied needs to be notarized in Serbia, and needs to be specified for Ireland.				
A letter of signed consent from the other parent/legal guardian allowing the child to travel to Ireland, where only one parent/legal guardian is travelling, if applicable.				
In case children of deceased parent(s) or parents who have sole guardianship. This includes either the death cert or the original Court Order that granted sole custody to the parent concerned				
For full details on the requirements for minors travelling, please see: Additional visa requirements when travelling with children under 18 - Immigration Service Delivery (irishimmigration.ie)				

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Study: D visa	YES	NO	YES	NO
Letter of acceptance (unconditional) from school/college in Ireland stating the course fees and if they have been paid. (minimum €6000, or fully paid for course fees below this amount).				
Receipt of payment from the school/college.				
Letter of support from your sponsor, including evidence of familial link, if applicable.				
Six-month durational bank statements and /or evidence of funds to finance first year of study, and a completed Summary Statement of Finances Form downloaded from the link below				
If you are receiving funding from a government body is responsible for covering your costs, you must provide full details of the funding.				
Please see the following link for a full document guide for a study visa: How to apply for long term study visa - Immigration Service Delivery (irishimmigration.ie)				
Employment: D visa	YES	NO	YES	NO
Full copy of valid work permit and signed contract for the intended employment in Ireland.				
Evidence of relevant qualifications / experience for the intended role in Ireland.				
A signed letter from your employer in Ireland confirming details of your position and salary to be paid. If your employer is to provide you with accommodation, details of this should also be included. The letter must be on headed paper with the company's contact and registration details.				
Please see the following link for employment visa options and a full document guide: Applying for a long stay employment visa - Immigration Service Delivery (irishimmigration.ie)				
Joining Family in Ireland: D visa	YES	NO	YES	NO
Original and translated copies of Marriage and Birth certificates (International certificates FROM Serbia without apostil are not accepted) .				
Please see the following link for join family visa options and a full document guide: Coming to join family in Ireland - Immigration Service Delivery (irishimmigration.ie)				
Volunteer/ Minister of Religion: (Mandatory) D visa	YES	NO	YES	NO
A copy of your preclearance letter issued by Immigration Service Delivery.				
Please see the following link for information on the preclearance process for a <u>Minister of Religion visa</u> and a full document guide: Minister of Religion - Immigration Service Delivery (irishimmigration.ie) Please see the following link for information on the preclearance process for a <u>volunteer visa</u> and a full document guide: Volunteer - Immigration Service Delivery (irishimmigration.ie)				

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I acknowledge that:

- I have provided all documents to support my application.
- The onus lies with me to provide all required documentation.
- The decision on my visa will be made by the Visa Office, Immigration Service Delivery, Dublin.
- An application without the complete set of documents may result in a rejection of my visa application.
- Additional supporting documents may be requested by the Visa Office.
- My passport will remain in the Embassy of Ireland for the duration of the visa process.
- I am aware I can apply for a short stay C visa up to a maximum of 3 months prior to my travel date to Ireland.
- I am aware of the current visa processing times and my travel plans have been made accordingly. Current processing times can be found here: [Visa Decisions - Immigration Service Delivery \(irishimmigration.ie\)](http://irishimmigration.ie)

Please be advised that due to the above linked processing times, we are not able to guarantee the return of passports by specific dates for travel.

- **If applicant is under 18, this checklist and visa application form must be signed by a parent or guardian.**
- **In the case of a visa refusal, visa fees and VFS service fees are non-refundable.**

_____	_____	_____
Applicant / Parent/ Guardian Name	Signature	Date
	_____	_____
	(Email)	(Contact Number)
_____	_____	_____
VFS Officer Name	Signature	Date

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Official use only: