



Consulate General of Italy
Bengaluru

REQUISITES FOR RESEARCH VISA (C)

The **Research visa** (Schengen - short stay) entitles Ph.D. holders or applicants with a higher study title to visit an academic institution in Italy for the purpose of conducting research.

Applicants must submit a copy of the host agreement (*Convenzione di Accoglienza*) with the Italian academic institution. If the host agreement is unavailable, applicants should apply for an alternative visa category.

CHECKLIST			✓
1.	Passport (along with a copy)	<p>a) Issued within the last 10 years, with validity not exceeding 10 years.</p> <p>b) No handwritten passports will be accepted. Passports with manual observations will not be accepted.</p> <p>c) Must have at least 3 months of validity beyond the entire duration of the stay in Italy.</p> <p>d) Must contain at least 2 blank pages.</p> <p>e) Should be issued within the jurisdiction of the Consulate General of Italy in Bengaluru (Karnataka, Tamil Nadu, Telangana, Andhra Pradesh & Puducherry).</p> <p>In case the address shown on the passport does not lay in the mentioned States or in case of non-correspondence of the addresses shown in the documents submitted, the applicant must provide proof of residence in the jurisdiction (Aadhaar card, home rental agreement, electricity bill, water bill, broadband bill, bank statement) for the last 6 months prior to application submission.</p>	
2.	Completed Application Form	Application form fully completed and duly signed along with two passport-sized photographs on white background (do not staple to the application).	
3.	Cover Letter	A personal covering letter.	
4.	Host Agreement	A Host Agreement “Convenzione di Accoglienza” between the host institution in Italy and the researcher is required. This agreement must outline the employment conditions, monthly financial support, research activities and their estimated duration, researcher mobility (if applicable), and the specifics of the medical insurance provided for the researcher.	
5.	Personal Financial Documents	<p>a) If employed, provide salary slips for the last three months.</p> <p>b) Personal Bank Statement for the last three months (original, not a photocopy), with the bank stamp and signature (in every page) and employee number clearly visible. Please inform the bank that the statement is required for a visa application.</p> <p>c) Income Tax Return (ITR) acknowledgement for the last three assessment years or Form 16A.</p> <p>In case of unemployment, provide a sponsorship letter along with the sponsor’s salary slips and bank statement.</p>	

6.	Proof of Researcher Status	Proof of the applicant's status as an employee of an Indian university or research institute.	
7.	Previous Visas	a) Photocopy of all Schengen Visas issued in the last 10 years. b) Photocopy of any valid US Visas.	
8.	Air Ticket	A one-way air ticket or airline reservation.	

Kindly note that applicants have no legal right to be issued a visa, but a legitimate interest to have their application processed in compliance with the Italian law and the Schengen regulations. The consular authorities have therefore no obligation to compensate the applicant for any financial loss or moral prejudice resulting from the processing of his/her application.

By signing here below, the applicant formally confirms:

- **to have submitted the tick-marked documents;**
- **that the purpose of his/her visit to Italy or the Schengen area corresponds to the requested visa category** (tourism, business, etc.);
- to be aware that, in accordance with the Schengen Visa Code and Italian law, the Consulate General of Italy in Bengaluru can extend the application's processing time in order to request the applicant for a personal interview and/or additional documentation.

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Acknowledgement by Applicant

Date :

Sign :