



Consulate General of Italy
Bengaluru

REQUISITES FOR TOURIST VISA (C)

A **Tourism visa** (Schengen - short stay) entitles the holder to visit the Schengen countries for Tourism, visiting friends, family, or other non-business related purposes.

CHECKLIST			✓
1.	Passport / Travel Document	<p>a) Issued within the previous 10 years, and the validity must not exceed 10 years.</p> <p>b) No handwritten passports will be accepted. Passports with any manual observations will not be accepted.</p> <p>c) Must have a validity of at least 3 months after the intended stay.</p> <p>d) Have at least 2 blank pages.</p> <p>e) Should be issued within the jurisdiction of the Consulate General of Italy in Bengaluru (Karnataka, Tamil Nadu, Telangana, Andhra Pradesh, Puducherry); otherwise, proof of address for a minimum of 6 months must be provided.</p> <p>In case the address shown on the passport does not lay in the mentioned States or in case of non-correspondence of the addresses shown in the documents submitted, the applicant must provide proof of residence in the jurisdiction (Aadhaar card, rental agreement, electricity bill, water bill, broadband bill, bank account) for the last 6 months prior to application submission.</p>	
2.	Visa Application Form duly filled	<p>a) 2 signatures of the applicant. Application forms for minors have to be signed by both parents in both places.</p> <p>b) 2 passport-sized photographs to be submitted</p> <p>c) Travel dates and duration of stay must be mentioned.</p> <p>d) Contact details must be mentioned clearly and must pertain to the applicant, NOT TO THE AGENT.</p>	
3.	Applicant Cover Letter	<p>A cover letter of the applicant specifying the following :</p> <p>a) Name and occupation of the applicant</p> <p>b) Mention if travelling solo, with somebody, or with a group. In case of co-traveller(s), mention their names, passport numbers, relationship with the applicant and existing Schengen visas, or visa appointment location & date.</p> <p>c) Travel dates, itinerary, and duration of stay;</p> <p>d) Details of who will be bearing the expenses;</p> <p>e) Purpose of visit;</p> <p>f) Applicant's occupation and (if any) sponsor's occupation.</p> <p>In the case of proprietorship, cover letter must be on company letterhead.</p>	
4.	Leave sanction letter from employer.	<p>This letter must be on company letterhead and must mention:</p> <p>a) Dates of sanctioned leave;</p> <p>b) Name, designation and signature of the authorised signatory.</p> <p>c) ID Proof of the authorised signatory.</p> <p>In case the applicant is a student, the leave sanction must be issued by the school.</p>	

5.	Travel Itinerary / Complete stay details	Accommodation reservation (hotel, Airbnb) covering travel dates, confirmed on the booking website. If the applicant is travelling to any other Schengen countries apart from Italy, all travel and accommodation bookings must be submitted.	
		<i>In case of a visit to an Italian citizen or a foreigner resident in Italy:</i> - Invitation letter from the Italian resident (lettera d'invito) accompanied by a copy of ID proof (Identity card for Italians / Passport, Identity card and Residence permit for the foreign resident in Italy) Lettera d'Invito should be in the given format: https://vistoperitalia.esteri.it/Moduli/it/DICHIARAZIONEALLOGGIOGARANZIA.PDF - In case of foreigner resident in Italy: copy of Permesso di soggiorno, residence proof (e.g. rent agreement).	
		<i>In case of travel through authorised tour operators:</i> Cover letter from the Tour operator with a list of passengers booked for a particular package tour with details including name, date of birth, and passport no.	
6.	In the case of Minor Applicant	The Minor's passport must mention the full name of both parents .	
		<i>In case of a Minor travelling with one parent or with a third party:</i> Affidavit from the parent/s stating that he/she has no objection to the travel of the minor. The affidavit must be attested by the competent Home Department and apostilled by MEA. As an alternative, the parent/s can sign a declaration legalized by the competent Italian Embassy/Consulate (based on the residency of the signing parent) <i>In the case of parent/s resident in Italy:</i> the parent/s can prepare a similar self-declaration with a copy of his/her stay permit and passport.	
		<i>In case of Minor traveling with both parents:</i> Affidavit of consent is not required, provided that the full names of both parents appear on said minor's passport.	
7.	Financial Status and Means of Sustenance.	a) Personal Bank Statement of the last 3 months with bank stamp and seal (in every page) in original copy	
		b) ITR acknowledgement for the last 3 years or form 16A.	
		c) <i>In case of employment:</i> - Salary slips of the last 3 months; - Appointment letter from employer <i>or</i> Employment contract <i>or</i> work ID.	
		c1) <i>In case of proprietorship:</i> - Company's Bank Statement of the last 3 months with bank stamp and seal (in every page) in original copy; - Company's registration certificate.	
		c2) <i>In case of retirement:</i> - Pension statement of the last 3 months or proof of yearly income.	
8.	Sponsor (if any)	a) Cover letter confirming he/she will bear the expenses of the travel; b) Proof of financial status as per point no. 7, in addition to the applicant's personal financial documents. c) ID proof of sponsor.	
9.	Applicant's Passport copy	a) Photocopy (one copy of the front page, one copy of the last page and a copy of the page where any observations are mentioned in the passport) b) Photocopies of all Schengen visas issued in the last 10 years (if any) c) Photocopy of a valid US visa (if any)	
10.	Overseas Medical Insurance	a) Covering travel period with coverage of Euros 30000 inclusive of a repatriation clause. b) Insurance for a minimum of 10 days is mandatory from the travel date.	
11.	Air Ticket / Means of Transport	a) Copy of flight tickets or airline reservations (round trip). b) Proof of all internal travel within the Schengen territory including train bookings, car rentals, etc.	

Kindly note that applicants have no legal right to be issued a visa, but a legitimate interest to have their application processed in compliance with the Italian law and the Schengen regulations. Therefore, the consular authorities have no obligation to compensate the applicant for any financial loss or moral prejudice resulting from the processing of his/her application.

By signing here below, the applicant formally confirms:

- **to have submitted the tick-marked documents;**
- **that the purpose of his/her visit to Italy or the Schengen area corresponds to the requested visa category** (tourism, business, etc.);
- to be aware that, in accordance with the Schengen Visa Code and Italian law, the Consulate General of Italy in Bengaluru can extend the application's processing time in order to request the applicant for a personal interview and/or additional documentation.

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Acknowledgement by Applicant

Date :

Sign :