



EMBASSY OF ITALY

NEW DELHI

**REQUISITE DOCUMENTS FOR FAMILY REUNION VISA FOR
CHILDREN (< 18 at the moment of submission of demand for N.O.) WISHING
TO JOIN PARENT IN ITALY**

1	Application form fully completed and signed by: • The applicant (if he/she turned 18 after the application for family reunion was filed by the inviting parent) • Or the father/mother of the applicants (in case the parents are not both in Italy) • The legal guardian of the applicant (in case both his/her parents are in Italy) The visa application should be directly filed by the applicants, parents, legal guardians (not by an agent). Those people, identified with a valid photo ID document, should duly sign the form at the moment of its submission.
2	Two recent (no more than 6 months) passport-size photographs (white background)
3	Passport/Travel Document must: a) Have been issued within the previous 10 years, and the validity must not exceed 10 years. b) With at least 2 years of residual validity, c) Have at least 2 blank pages. Passport must be issued within the jurisdiction of the Embassy/Consulate.
4	“Nulla Osta” (or its reference number), issued by the competent S.U.I. in Italy. Kindly note that the “Nulla Osta” is valid only for a period up to six months from its date of issue. The “Nulla Osta” will have to be renewed on expiry. <u>Discrepancy, if any, in the details of the applicant on the “Nulla osta” should be corrected</u> to correspond with the passport’s data. If not done, the Embassy will request correction to the competent S.U.I. in Italy and the visa application will remain pending at the Embassy until the required correction is received.
5	Original attested copy of the passport (all pages) of the inviting person who has applied for the “Nulla Osta” in Italy. It is advisable also to provide an attested copy of the old passport of the inviting person if available. Attestation may be done at the Italian Comune, Tribunale, Notaio. If both parents are resident in Italy then the attested passport copy of both the parents is required.
6	Original attested copy of “Permesso di soggiorno” (Permit of stay) of the inviting person who has applied for the “Nulla Osta” in Italy. If the permit of stay is expired and under renewal then <u>copy of the renewal receipt</u> must be also attested. If both parents are resident in Italy then the attested copy of "Permesso di soggiorno" (Permit of stay) of both parents and or its attested renewal receipt must be submitted.

7	Duly apostilled¹ Birth Certificate of the applicant. The birth certificate should have been issued directly in English or in the double version Hindi-English or Punjabi-English. Translations in English attested by a notary will NOT be accepted. Translations in Italian are NOT required. In case of submission of a birth certificate issued on the basis of a late registration order by S.D.M or any other competent Authority, a copy of the order needs to be submitted along with the birth certificate (or a reference should be included in the birth certificate).
8	Affidavit from parent in India giving his/her consent to the child travelling to Italy for family reunion with the parent residing in Italy. OR If both parents are resident in Italy then a "dichiarazione" equivalent to the "affidavit" has to be made in Italy and then attested by the Italian competent authority. Please note that the dichiarazione should clearly mention the person entrusted with the task of being the legal guardian of the minor in India in the absence of the parents.
9	If both the parents are in Italy, No objection certificate from the local legal guardian is required (duly apostilled affidavit) plus ID document of the local guardian.
10	Although not compulsory, applicants may decide to share pictures portraying them with the inviting parent and any other document deemed useful in order to strengthen the application.

KINDLY NOTE:

- **All documents must be submitted in original and double set of copies.** The original documents (will be RETURNED after the visa processing).
- Any forged or fake certificate/affidavit/passport submitted will not be returned to the applicant who might be prosecuted in both the Italian and the Indian Courts.
- The Embassy reserves the right to ask for a **Personal Interview** or Additional Documents, whether required.
- Before submitting a visa application, every applicant is required to make sure that **his/her name, surname, place of birth, date of birth and spouse/parents' names on passport appear with the same spelling on all other relevant documents to be submitted,** such as birth certificate, marriage certificate, divorce decree, death certificate, S.D.M. order etc. Any spelling error in any of the documents should be corrected **BEFORE** submitting the visa application. In case of discrepancies apparent at the time of submission, VFS may invite the applicants to present the application directly at the Embassy, who will take a decision on its admissibility.
- The applicant should be aware that, during the visa processing, the need could arise:
 - of being contacted via mail or phone for further clarifications;
 - of being notified a "suspension"² or an "advance notice for refusal"² (therefore it is pivotal to provide updated contact details – both phone/mobile numbers and emails and to regularly check the visa application status).
 - of paying the need of paying an additional verification fees, for further investigations to be conducted in accordance with the provision of art. 2 bis of DPR 394/1999. For further information about the modality of payment please consult the page: <http://www.vfsitaly.co.in/delhi/familyreunionvisa.html>

¹ For information pertaining the right attestation/apostillation procedure please consult http://www.vfsitaly.co.in/delhi/familyreunion_joiningspouse_documentsrequired.html and <http://mea.gov.in/apostille.htm>

² A suspension occurs when more time is needed to decide on the application and further investigations should be conducted. In that case the applicant will be notified by the Embassy through VFS that the normal legal deadlines for processing the visa are interrupted.

² An advance notice for refusal occurs when the Embassy is oriented to deny the visa but concedes the applicants 10 working days to make comments or to produce additional documentation.