

Ambasciata d'Italia Baghdad Visa Office – <u>visti.baghdad@esteri.it</u>

## **BUSINESS VISA**

- 1. Visa application form
- 2. Recent passport-size photograph
- 3. Passport whose validity extends at least three months after the visa requested expiration
- 4. National ID (gensiya)
- 5. If foreigner living in Iraq, residence permit
- 6. Visa fee (please see the Visa Fees list)
- 7. Invitation letter from the Italian company. Visa Office (visti.baghdad@esteri.it) must receive it directly from Italy along with an ID copy of the signing person and a recent registration certificate (visura camerale). Moreover, the letter must contains details regarding covering expenses, accommodation and visit purposes
- 8. If a stable commercial relationship exists, copy of contracts, invoices, orders etc
- 9. In case of exhibition or fair, confirmed entry ticket for all applicants
- 10. Travel itinerary, including periods, cities and countries to visit
- 11. Health insurance covering a minimum of  $\leq 30,000$  for emergency hospitalization and repatriation expenses, valid throughout the Schengen area
- 12. Return flight booking
- 13. Confirmed hotel booking for the whole period of stay (where applicable)
- 14. Company registration or operating license of Iraqi company
- 15. Bank letter indicating Iraqi company account number, opening date and outstanding balance
- 16. Iraqi Company bank account statement (last six months)
- 17. Applicant employment letter indicating professional position starting date, duration and monthly salary or other documents proving professional position (in case of self-employed)
- 18. Bank letter indicating applicant personal account number, opening date and outstanding balance
- 19. Applicant personal bank account statement (last six months)
- 20. Title, certification or registration of real estates owned or rented
- 21. Marriage or family status certificate

## **IMPORTANT**

- In case of documents in Arabic, they must be accompanied by an English or Italian translation of an official translator
- Visa Office will process the application and lodged documents and it may request additional ones at its discretion
- Submission of required documents does not automatically guarantee the issuance of a visa