



Embassy of Italy
Mascate

TOURIST VISAS FOR SCHOOL TRIP

Documents required for Schengen Visa applications

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| <p>E-Application form – duly completed on line, website http://e-applicationvisa.esteri.it You need to print it, 4 pages and the bar code page, and sign it.</p> <p>If the applicant is a minor (under the age of 18) both parents/legal guardian must sign the application form. Minor and both parents must be present at the VFS center during the application process.</p> |
| <p>Passport - valid for at least 3 months from the date of return and there must be at least two blank pages in the document</p> |
| <p>Photocopy of relevant passport pages: data page, previous Schengen , UK and USA visas</p> |
| <p>A recent passport sized color photograph with a white background (3.50X4.50cm). Head covering are only accepted for religious reasons, please see “ Photo Specification” link</p> |
| <p>Letter from the school stating: Purpose of the trip, destination, date of the trip, name of the teacher/s responsible for the students and list of the participants</p> |
| <p>Proof of accommodation during all the intended stay: confirm Hotel/s reservation/s or booking</p> |
| <p>Flight reservation or flight ticket including return flight.</p> |
| <p>Evidence of sufficient financial means: Declaration of financial support (available at the “Download Forms” link) a copy of the passport, salary certificate and Bank statement for the last three months, in original or photocopy with original bank stamp, from the person who is sponsoring the trip.</p> |
| <p>A copy of medical insurance covering a minimum of 30.000 Euros for emergency hospitalization and repatriation expenses valid throughout the Schengen area. The medical insurance has to cover the duration of your stay in Schengen States</p> |
| <p>If the applicant is a minor – Parental authorization (available at the “Download Forms” link) signed by both parents/legal guardian authorizing the minor to travel and a photocopy of their passport. If one of the parents is abroad, he/she needs to contact the Visa Section of the Embassy by email: visti.mascate@esteri.it</p> |

DECLARATION:

I have been informed that:

- an application without a complete set of documents according to the present Tourist Visa checklist may lead to the refusal of my visa application;
- the submission of a complete file does not guarantee the issuance of a visa;
- the Embassy of Italy in Muscat reserves the right to ask for additional documents and personal interview;
- once the application is submitted the passport cannot be withdrawn.

I have read:

the information on the protection of individuals with reference to the processing of personal data for the issuance of an entry visa in Italy and in the Schengen area (General Data Protection Regulation (EU) 2016/679, art. 13).

Muscat, _____

Visa applicant signature

For Minor:

Parents/legal guardian signature

Officer signature