

CHECKLIST FOR STUDY VISA (LONG TERM)

APPLICANT NAME: _____ **Date:** _____
 (Surname and Firstname in block letters only) (dd/mm/yy)

CHECKLIST: The following documents are required and should be submitted to VFS Global or the Embassy on the day of application. Photocopies must be clear and readable. Arrange your documents according to the list. Check the boxes to confirm the submission of your documents.

	ENTRY VISA APPLICATION FORM
<input type="checkbox"/>	1. Download and fill up the following “Schengen Visa National D” Application Form (<i>Please DO NOT leave blanks in the form. Indicate “NA” if answer is not applicable.</i>)
	PHOTO
<input type="checkbox"/>	2. One (1) recent passport-sized or 2x2 inch colored ICAO standard photo with white background (ears should be exposed and with collared shirt/blouse)
	TRAVEL DOCUMENT
<input type="checkbox"/>	3. Old (if available) and current valid passport (expiring date must be three months longer than visa requested period. Please consider a 6-month validity as required by the Philippine Bureau of Immigration)
<input type="checkbox"/>	4. Photocopy of Biographical page of the passport
	PROOF OF TRAVEL ARRANGEMENTS
<input type="checkbox"/>	5. Copy of the travel itinerary
	PROOF OF OCCUPATION
<input type="checkbox"/>	6. Certificate of Enrolment in an Italian study course
	PROOF OF FINANCIAL MEANS
	7. Proof that the applicant has sufficient means of subsistence for their stay in Italy, for an amount not lower than that specified in Table A annexed to the Directive of the Ministry of the Interior dated 1 st March 2000
	PROOF OF ACCOMODATION
<input type="checkbox"/>	8. Confirmation of hotel booking or a letter of promise of accommodation
	HEALTH INSURANCE
<input type="checkbox"/>	9. ONLY IF the applicant is not entitled to have access to the Italian Healthcare System, a Travel Health Insurance of EUR 30,000 minimum coverage (with 15 days of allowance beyond travel

	period) and valid throughout Schengen area for emergency hospitalization and repatriation expenses.
	VISA FEE
<input type="checkbox"/>	10. Free of Charge

Notes: Only Visa applications whose intended date of travel is within 6 months from the time of application will be accepted.

(Applicant Signature and Date)

FOR VFS USE ONLY

Comments from VFS officer (if any)