

## **List of requirements for maritime agency accreditation.**

- |   |
|---|
| 1. Introductory letter/company profile  |
| 2. Articles of incorporation from the security and exchange commission  |
| 3. Business permit and license from the office of the mayor   |
| 4. Bureau of Internal Revenue registration  |
| 5. Philippine Overseas Employment Agency License  |
| 6. List of company employees directly involved in the processing of visa application with accompanying passport size photo  |
| 7. List of authorized signatories and photocopy of valid company identification cards   |
| 8. Contract to recruit seafarers from an Italian shipping agency or certification from an Italian agent that they will act as the company's official representative |
| 9. Scanned photos of the establishment (exterior and interior)  |
| 10. List of shipping vessels  |
| 11. List of accredited Embassies  |