Embassy of Italy in Doha

DOCUMENT CHECKLIST FOR TURISM VISA EU RELATIVES

	LIST OF MANDATORY DOCUMENTS
1	Application form duly completed and signed. Forms can be downloaded at https://www.vfsglobal.com/Italy/Qatar/pdf/visa-application-form-document.pdf
2	1 passport size colour photograph, white background. Photos must not be digitally enhanced or altered to change your appearance in any way. Please check the specifications at https://www.vfsglobal.com/italy/Qatar/EU- Relatives.html
3	Original passport valid 90 days from the return date. Passport must have been issued less than 10 years ago and must have at least 2 free pages (face to face). 1 copy of the passport. Photos must not be digitally enhanced or altered to change your appearance in any way. The picture in the Passport must bear resemblance with the applicant's current appearance.
4	Copy of Qatar **residence permit valid at least 90 days** from the end date of the requested visa.
5	Copy of previous Schengen, USA, UK, CANADA visas- if any. Additional residence permits in Schengen countries, USA, UK, Canada- if any.
6	**Invitation letter :** The letter must be signed by the host, written in Italian or English and not older than 3 months (please, use the following format for the invitation here .The invitation letter must be accompanied by a copy of the host' ID or passport page where both the name and signature are visible.
7	Proof of family relationship or family certificate (birth, marriage, etc.) certifying the relation with the EU citizen. Certificates issued by EU Member States' authorities can be submitted in copy. If issued by other countries, certificates must be legalized/translated by the competent authorities/consular office of the issuing country.
8	Medical travel insurance: minimum coverage euro 30,000 inclusive of repatriation flight. Coverage must have **at least 2 days** additional after the departure date from the Schengen states
9	Booking confirmations with dates of round **flight tickets printed from the airline website, for the applicant and the EU citizen travelling together with him/her**. If the EU citizen is a resident of Italy, only the booking confirmation for the applicant is mandatory. If the trip includes more than one Schengen country, tickets of internal transportation between different countries is mandatory. Tickets of internal transportation within Italy is strongly recommended. **Vouchers from travel agencies are not accepted.**
10	Confirmed **hotel booking** made directly with the hotel or through the travel fare aggregator websites only or details of private accommodation. Hotel vouchers from travel agencies are not accepted.
11	**MINORS** Both parents must be present at the Visa Application Center with the minor. A minor traveling accompanied or unaccompanied must have a consent letter signed by both parents. Copy of the parents' passports must be attached. Birth certificate must be **translated** either in English or in Italian. Translations are mandatory documents. School certificate confirming the enrolment of the minor must be provided.

DECLARATION

I understand that:

- **an application without the required set of documents may result in a refusal of the visa.**

- the submission of a complete file does not guarantee the issuance of a visa.
- in case of refusal, I am required to sign the notification.
- the Embassy of Italy in Qatar reserves the right to ask for additional documents and a personal interview. The additional documents must be provided within the next working day.
- passport cannot be withdrawn once the application is submitted.

Applicant's Signature:	**Date**

Regulations:

1. The above checklist should be filled up with correct information.
2. Documentation provided by all applicants should be presented in Italian or English.
3. Application form needs to be duly filled and signed.
4. Visas can be requested up to three months before the planned trip.
5. For minors travelling without their parents/legal guardian, an original authorisation signed by their parents/legal guardian and copy of passports are required.
6. Applicants should provide flight/train bookings or car rental reservation also for travels internal to other Schengen areas.
7. Applicants should submit templates that can be downloaded through the specified links.
8. The delivery of passports will be done UPON submission of the application. No exceptions will be accepted.
9. Once the application has been submitted, the applicant cannot withdraw his/her own passport. The passport will be delivered only at the end of the process.

Applicant’s Signature