Embassy of Italy in Doha

DOCUMENT CHECKLIST FOR MISSION VISA

	LIST OF MANDATORY DOCUMENTS
1	Entry visa application form + data protection policy (attached)
2	1 passport size colour photograph, white background. Not older than 6 months. Photos must not be digitally enhanced or altered to change your appearance in any way.
3	Passport + passport copy
4	• Invitation letter from the Italian Company • Passport or ID copy of the authorized signatory • Copy of "visura camerale" (commercial registration)
5	Letter from Qatar Armed Forces
6	Return ticket- One way can be accepted for a long term mission visa
PLEASE NOTE: all documents have to be translated in English or Italian	

DECLARATION

I understand that:

- an application without the required set of documents may result in a refusal of the visa
- the submission of a complete file does not guarantee the issuance of a visa
- in case of refusal, I am required to sign the notification
- the Embassy of Italy in Qatar reserves the right to ask for additional documents and a personal interview
- the additional documents must be provided within the next working day
- passport cannot be withdrawn once the application is submitted.

Applicant's Signature	**Date**

Regulations:

1. The above checklist should be filled up with correct information.
2. Documentation provided by all applicants should be presented in Italian or English.
3. Application form needs to be duly filled and signed.
4. Visas can be requested up to three months before the planned trip.
5. For minors travelling without their parents/legal guardian, an original authorization signed by their parents/legal guardian and copy of passports are required.
6. Applicants should provide flight/train bookings or car rental reservation also for travels internal to other Schengen areas.
7. Applicants should submit templates that can be downloaded through the specified links.
8. The delivery of passports will be done UPON submission of the application. No exceptions will be accepted.
9. Once the application has been submitted, the applicant cannot withdraw his/her own passport. The passport will be delivered only at the end of the process.

Applicant's Signature