Embassy of Italy in Doha

DOCUMENT CHECKLIST FOR STUDY VISA

	LIST OF MANDATORY DOCUMENTS
1	Entry visa application form + data protection policy (attached)
2	1 passport size colour photograph, white background. Not older than 6 months. Photos must not be digitally enhanced or altered to change your appearance in any way.
3	Valid travel document whose expiry date is three months longer than that of the visa requested.
4	Qatar ID copy.
5	Acceptance letter from University and registration of the enrolment on Universitaly website.
6	Original Diploma certificate, legalized by the Ministry of Education and by the Ministry of Foreign Affairs from the country where the certificate has been obtained, and from the Italian Embassy in the country where the certificate has been obtained.
7	Declaration of Value, to be requested at the Italian Embassy in the same country where you obtained the diploma.
8	Proof that the applicant has sufficient means of subsistence of no less than Euro 459,83 for each month (equal to Euro 5.977,79 for each academic year). This can be proven in one of the following ways: • evidence of personal or financial resources (bank statement and employment letter) • if the sponsor is a family member: the applicant will need to submit 6 months bank statement and proof of relationship (such as a birth certificate or marriage certificate) and family member employment letter in original copy, with QID of the signatory, commercial registration and establishment card of the company. Submission of a "Saving Account" Bank Statement as proof of financial stability is strongly recommended.
9	Enrolment or pre-enrolment in the course to be followed in Italy.
10	Return ticket confirmed e-ticket from Doha to Italy and back.
11	Travel insurance for the first period of stay (minimum 15 days).
12	Proof that the applicant has adequate accommodation in Italy (minimum 15 days).
13	With the application you should attach all the certificates received from the Institute.
14	**Important note:** • Bank statement should be hardcopy with bank stamp and salary deposit of the last 6 months. • if the bank statement is from outside Qatar, it needs to be legalized by the Ministry of Foreign Affairs and Chamber of Commerce from the country that issued the bank statement, and from the Italian Embassy in that country.
PLEASE NOTE: all documents have to be translated in English or Italian	

DECLARATION

I understand that:

- an application without the required set of documents may result in a refusal of the visa
- the submission of a complete file does not guarantee the issuance of a visa
- in case of refusal, I am required to sign the notification
- the Embassy of Italy in Qatar reserves the right to ask for additional documents and a personal interview
- the additional documents must be provided within the next working day
- passport cannot be withdrawn once the application is submitted

Applicant's Signature	**Date**

Regulations:

1. The above checklist should be filled up with correct information.
2. Documentation provided by all applicants should be presented in Italian or English.
3. Application form needs to be duly filled and signed.
4. Visas can be requested up to three months before the planned trip.
5. For minors travelling without their parents/legal guardian, an original authorization signed by their parents/legal guardian and copy of passports are required.
6. Applicants should provide flight/train bookings or car rental reservation also for travels internal to other Schengen areas.
7. Applicants should submit templates that can be downloaded through the specified links.
8. The delivery of passports will be done UPON submission of the application. No exceptions will be accepted.
9. Once the application has been submitted, the applicant cannot withdraw his/her own passport. The passport will be delivered only at the end of the process.

Applicant's Signature