Embassy of Italy in Doha

DOCUMENT CHECKLIST FOR STUDY VISA UP TO 90 DAYS

	LIST OF MANDATORY DOCUMENTS
1	Application form duly completed and signed. Forms can be downloaded at https://www.vfsglobal.com/Italy/Qatar/pdf/visa-application-form-document.pdf
2	1 passport size colour photograph, white background. **Not older than 6 months** Photos must not be digitally enhanced or altered to change your appearance in any way.
3	Original passport valid 90 days from the return date. Passport must have been issued less than 10 years ago and must have at least 2 free pages (face to face). 1 copy of the passport. The picture in the Passport must bear resemblance with the applicant's current appearance.
4	Copy of Qatar residence permit valid at least 90 days from the end date of the requested visa.
5	Proof of enrolment in an Italian University (public or private) or Institute authorized to issue legally recognized degrees.
6	Copy of previous Schengen, USA and UK visas.
7	Proof of personal or parents' economic means to be proved as follows: Proof of sufficient financial means of the applicant - bank statement of the last 6 months and not older than 2 weeks from the day of submission: a) Personal bank account of the last 6 months, on a bank letterhead with the original bank stamp. b) Parents' bank account of the last 6 months, on a bank letterhead with the original bank stamp. Submission of a "Saving Account" Bank Statement as proof of financial stability is strongly recommended. Please provide also a **guarantee letter**, **salary certificate** and **passport photocopy of the guarantor**.
8	**Confirmed hotel booking** made directly with the hotel or through the travel fare aggregator websites only, or invitation letter by the host resident in Italy with details of private accommodation https://www.vfsglobal.com/italy/qatar/pdf/Invitation-Letter-New.pdf **Hotel vouchers from travel agencies are not accepted.**
9	Medical travel insurance: minimum coverage euro 30,000 inclusive of repatriation flight. Coverage must have **at least 2 days** additional after the departure date from the Schengen states
10	Confirmed Booking of a round **flight tickets printed from the airline website** and if the trip includes more than 1 country (or cities) booking for all connections **Vouchers from travel agencies are not accepted.**
11	**MINORS** **Both parents** must be present at the Visa Application Center with the minor. A minor traveling accompanied or unaccompanied must have a consent letter signed by both parents. Copy of the parents' passports must be attached. **Birth certificate** must be legally translated either in English or in Italian. **School certificate** confirming the enrolment of the minor must be provided.

DECLARATION

I understand that:

- an application without the required set of documents may result in a refusal of the visa.
- the submission of a complete file does not guarantee the issuance of a visa.
- in case of refusal, I am required to sign the notification.
- the Embassy of Italy in Qatar reserves the right to ask for additional documents and a personal interview.
- the additional documents must be provided within the next working day.
- passport cannot be withdrawn once the application is submitted.

Applicant's Signature:	**Date**

Regulations:

1. The above checklist should be filled up with correct information.
2. Documentation provided by all applicants should be presented in Italian or English.
3. Application form needs to be duly filled and signed.
4. Visas can be requested up to three months before the planned trip.
5. For minors travelling without their parents/legal guardian, an original authorization signed by their parents/legal guardian and copy of passports are required.
6. Applicants should provide flight/train bookings or car rental reservation also for travels internal to other Schengen areas.
7. Applicants should submit templates that can be downloaded through the specified links.
8. The delivery of passports will be done UPON submission of the application. No exceptions will be accepted.
9. Once the application has been submitted, the applicant cannot withdraw his/her own passport. The passport will be delivered only at the end of the process.

Applicant's Signature