

Italy – Seaman VISA checklist



List of supporting documents

Dear applicant,

Thank you for your interest in applying for a visa for Italy. The following information is provided to assist you in lodging your application. You are encouraged to read it carefully and take note of all the information provided. It is important for you to do so, as failure to provide any required documents may affect the processing of your application.

You should lodge your application when you have all the required documents as detailed below.

Applicant Name:	
Application tracking number:	

Please prepare your documents in the following order:

	DOCUMENTS	DESCRIPTION	ATTACHED		OFFICIALS' NOTES
			YES	NO	
1	Passport	Must have a validity of at least 6 months prior to the returning date and 3 blank pages.			
2	Schengen Application Form				
3	Colour ID Photos (x2)	VFS Global provides this service			
4	Photocopy of passport				
5	Photocopy of all previous Schengen and UK visas				
6	Seafarer's book	Certified photocopy of a valid seaman's book			
7	Proof of Transport	Confirmed air ticket, or other mode of transport, proving the arrival into Italy.			
8	Travel Insurance	Must be: - valid for the entire Schengen area - valid for the duration of the stay - cover for a minimum of 30.000 Euros When applying for a long-term visa a minimum of 90 days validity is required.			
9	Letter of Invitation	From the contracting company accompanied by the work contract.			
10	Confirmation by the Italian (or Malta) Port Authority	Either in the form of a letter or a stamp by the Italian (or Maltese) Port Authorities where the vessel/yacht is docked, stating the presence of the vessel/yacht at the time of boarding by the seamen			
11	Proof of Residence in SA	In the form of a utility bill			
12	Proof of Payment	Copy of the VFS's receipt.			