

Italy – TURISMO (Tourism) checklist



List of supporting documents

Dear applicant,

Thank you for your interest in applying for a visa for Italy. The following information is provided to assist you in lodging your application. You are encouraged to read it carefully and take note of all the information provided. It is important for you to do so, as failure to provide any required documents may affect the processing of your application.

You should lodge your application when you have all the required documents as detailed below.

Applicant Name:	
Application tracking number:	

Please prepare your documents in the following order

	DOCUMENTS	DESCRIPTION	ATTACHED		OFFICIALS' NOTES
			YES	NO	
1	Passport	Must have a validity of at least 6 months prior to the returning date and 3 blank pages.			
2	Schengen Application Form				
3	Colour ID Photos (x2)	VFS Global provides this service			
4	Photocopy of passport				
5	Photocopy of all previous visas				
6	Proof of Transport (LS)	<b>Confirmed</b> return air ticket, or other mode of transport, proving the arrival and departure in and out of Italy			
7	Travel Insurance (LS)	Must be: - valid for the entire Schengen area - valid for the duration of the stay - cover for a minimum of 30.000 Euros <b>For visas of a validity of more than 1 year, the travel insurance must be valid for a minimum of 90 days</b>			
8	Proof of Accommodation (LS)	In the form of confirmation of payment for accommodation for the whole duration of the stay or declaration of hospitality			
9	Proof of Funds	Must be proven by providing 3 months' bank statements confirming the availability of funds in Euros for a minimum of 30 Euros per day for the duration of the stay in excess of the confirmation of accommodation. <b>FAILURE TO PRESENT SUCH PROOF WILL RESULT IN THE DENIAL OF THE VISA</b>			
10	Proof of Residence in SA	In the form of a utility bill			
11	Proof of employment	Letter from the employer stating the duration of the employment, the salary and confirming the reason for the trip. If self-employed: a recent certification from SA Companies and Intellectual Property Commission and from SARS are required.			
12	Proof of Payment	Copy of the VFS's receipt			

ADDITIONAL DOCUMENTS REQUIRED FOR MINORS

13	Confirmation status of student	Letter of confirmation from School, College or University			
14	Unabridged birth certificate	In which the names of both parents appear			
15	Parental consent letter	Both parents must sign the consent letter in front of the VFS employee. In the case of parents travelling with the minor, already holding a valid visa, a copy of the visa should be enclosed			
16	ID/passport of both parents	The copies must be certified			