## **VFS JAPAN VISA APPLICATION CENTRE**

CL- 04 [May 2012]

## DOCUMENTS CHECKLIST MULTIPLE ENTRY BUSINESS VISA

Passport Number \_\_\_\_\_

## Important-Please note all photocopies should be on A4 size only

S. No.  Country Travelled  Period    1	1    Data Page of the Current Passport (First and Last Page)      2    Completely filled and signed Visa Application Form with photograph      3    Original Reason for requesting or letter of invitation including the necessity of multiple entry visa and confirmed travel booking tickets.      4    If Business person, supporting documents to prove company's qualification      5    Certificate of employment      6    If intellectuals / researchers, supporting documents to prove applicant's qualification      7    Proof of relationship, if the applicant is accompanied by dependant/s      8    Indian Company's and Applicant's original bank statement of last six months and latest Income Tax Return      9    Reason for requesting or letter of invitation including the necessity of multiple entry visa for dependant/s      10    Request letter from Company / Employer or Chamber of Commerce for Business Visa up to 5 years.      10    Request letter from Company / Employer or Chamber of Commerce for Business Visa up to 5 years.      Travel History of applicant in last 2 years to Australia, Canada, Europe, USA & Japan (provide detail      2	1				
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\*\*\* I have been informed and advised that the insufficient documentation mentioned in checklist may lead to a delay in the processing of visa application. However, I insist to proceed with my application.

## **VFS JAPAN VISA APPLICATION CENTRE**

Applicant / Agent Signature	
Agency Name (If applicable)	
Contact Number	

(VFS Officer's Signature)