

**VFS JAPAN VISA APPLICATION CENTRE**  
**Long Term Stay with Certificate of Eligibility (COE)**

S.No	Documents	Y/N
1	A valid Passport (with more than two blank pages). Please submit your old passports also, if any	
2	Photocopy of the Bio Data Page of the Current Passport (First and Last Page)	
3	A completely filled and signed Visa Application Form. The form is available under the link <a href="http://www.vfsglobal.com/japan/chennai/pdf/visa_application_form.pdf">http://www.vfsglobal.com/japan/chennai/pdf/visa_application_form.pdf</a>	
4	Covering letter from applicant stating the purpose of visit	
5	One photograph taken within the last 6 months. (The photograph should be of size 2 x 2 inches, color with white background and printed on good quality paper)	
6	Original COE or clear colour photocopy or Electronic COE printed( the COE has a 3 months validity period from the date of issuance).	
7	Employment Experience certificate, educational certificates, Japanese language certificate, etc whichever applicable according to the category of the COE.	
8	Adhaar cards copy.	

Submitted by: Applicant/Agent/Representative

Name:

Staff Signature:

Contact Number:

Relationship with Applicant:

Adhaar Number:

Signature:

Date: