

VFS JAPAN VISA APPLICATION CENTRE

TRANSIT VISA

S.No	Documents	Y/N
1	A valid Passport (with more than two blank pages). Please submit your old passports also, if any	
2	Photocopy of the Bio Data Page of the Current Passport (First and Last Page)	
3	A completely filled and signed Visa Application Form. The form is available under the link http://www.vfsglobal.com/japan/chennai/pdf/visa_application_form.pdf	
4	Covering letter from applicant stating the purpose of visit	
5	One photograph taken within the last 6 months. (The photograph should be of size 2 x 2 inches, color with white background and printed on good quality paper)	
6	Travel booking and proof of accommodation details (It's highly recommended not to buy a confirmed flight ticket and hotel accommodation before the visa is granted. Reservation/booking is acceptable)	
7	Last 3 years Income Tax Returns	
8	Latest 3 Month bank statement	
9	Copy of visa to the main destination country	
11	If the applicant is Student / Dependent child/children	
	Sponsorship letter from parents along with government issued photo id proof	
	Parent/s Last 3 years Income Tax Returns and bank statement of last Three months)	
	Proof of relationship	
12	If the applicant is dependent wife/husband	
	Sponsorship letter from Spouse	
	Spouse's Last 3 years Income Tax Returns (In case ITR is not available, please submit bank statement of last six months)	
	Proof of relationship	
13	If the applicant is owner of company	
	Proof of ownership (e.g. Director Identification Number approval issued from Ministry of Corporate	
	Affairs or proprietorship document issued from bank or Import export license)	
	Company's Last 3 years Income Tax Returns (In case ITR is not available, please submit Statement of last six months)	

Submitted by: Applicant/Agent/Representative

Name:

Staff Signature:

Contact Number:

Relationship with Applicant:

Adhaar Number:

Signature:

Date: