

VFS JAPAN VISA APPLICATION CENTRE
TEMPORARY VISITOR VISA FOR SIGHTSEEING WITH GUARANTOR

S.No	Documents	Y/N
1	A valid Passport (with more than two blank pages). Please submit your old passports also, if any	
2	Photocopy of the Bio Data Page of the Current Passport (First and Last Page)	
3	A completely filled and signed Visa Application Form. The form is available under the link http://www.vfsglobal.com/japan/chennai/pdf/visa_application_form.pdf	
4	Covering letter from applicant stating the purpose of visit and Schedule of stay(day to day details	
5	One photograph taken within the last 6 months. (The photograph should be of size 2 x 2 inches, color with white background and printed on good quality paper)	
6	Travel booking and proof of accommodation details (It's highly recommended not to buy a confirmed flight ticket and hotel accommodation before the visa is granted. Reservation/booking is acceptable)	
7	Last 3 years Income Tax Returns	
8	Latest 3 Month bank statement	
9	Schedule of Stay (only in typed format)	
10	Certificate of Employment from employer and NOC / Leave sanctioned	
11	If the applicant is Student / Dependent child/children	
	Sponsorship letter from parents along with government issued photo id proof	
	Parent/s Last 3 years Income Tax Returns and bank statement of last Three months)	
	Proof of relationship	
	Bonafide certificate or leave sanctioned letter from school/college/university	
12	If the applicant is dependent wife/husband	
	Sponsorship letter from Spouse	
	Spouse's Last 3 years Income Tax Returns (In case ITR is not available, please submit bank statement of last six months)	
	Proof of relationship	
13	If the applicant is owner of company	
	Proof of ownership (e.g. Director Identification Number approval issued from Ministry of Corporate	
	Affairs or proprietorship document issued from bank or Import export license)	
	Company's Last 3 years Income Tax Returns (In case ITR is not available, please submit Statement of last six months)	
14	Documents from the Inviter / Guarantor in Japan are applicable for all the applicants	
	• Original Invitation Letter and Schedule of Stay	
	• Original Letter of Guarantor, if the Inviter is bearing the expenses	
	• Certificate of Income and bank deposit / copy of final tax return / certificate of tax payment of the Guarantor	
	• Copy of Passport (First and Last page	
	• Copy of latest and valid Japan Visa	
	• Copy of passport pages with status items; entry / departure	
	• Copy of residence permit card.	
	• Jyuhmin hyo Certificate	
	• Certificate of employment with designation	
	• Proof of Relationship with Guarantor	
	• Proof of Relationship, incase the applicant is accompanied by any dependent, i.e. Passport copy, Marriage Certificate, Birth Certificate	
	• When relative visiting their daughter/Son application should have passport copies, visa page, alien card and jyuhmin hyo certificate of daughter/son & son in law / daughter in law	

Submitted by: Applicant/Agent/Representative

Name:

Staff Signature:

Contact Number:

Relationship with Applicant:

Adhaar Number:

Signature:

Date: