

Effective from 1st March 2022, checklist to be followed for:

SHORT-TERM BUSINESS:

1. Applicants who are eligible for a visa: Those who meet the following requirements:

(1) Indians residing in India or third-party nationals who live in India and legally stay in India for a long period of time (permanent residents or holders of long-term residence permits.)

(2) A person who enters Japan via direct flights between India and Japan, or who enters Japan via third country without entering the third country.

2. Purposes of visiting Japan for which applications can be accepted:

(1) Purposes eligible for short term visa

Activities that do not involve compensation within 90 days of stay in Japan, such as business communication, business negotiations, contract signing, after-sales service, advertising, market research, conference attendance, cultural exchange, interaction between local authorities, sports meetups, etc.

3. Documents to submit:

- Visa application form (with face photo attached)
- Passport (Old passports if any)
- Covering letter for requesting visa from the employer. (In principle, please submit the original certificate)
- Document stating the reason for invitation (a copy is acceptable)
- Document for guarantee (a copy is acceptable)
- Company Incorporation Certificate
- Company IT returns for recent 3 years
- 3 months' Salary slips/IT returns (may be requested)
- Day-to-day schedule as per the tickets (attached)
- Tickets

Disclaimer: Current residence of Karnataka are eligible to apply at the Consulate General of Japan, Bengaluru and Passport issued outside Karnataka state must provide Residence proof such as Gas connection bills, Aadhaar card, Electricity bills etc. in addition to above-mentioned documents.

In addition to above, Consulate may request for additional documents at the time of processing.

Other Notes:

(1) When entering the country, please install an app that will give you a separate document at the time of visa issue.

To enter Japan, it is necessary to submit the original or a copy of the negative certificate obtained after receiving a test for COVID-19 infection (PCR) within 72 hours prior to departure