

VFS JAPAN VISA APPLICATION CENTRE

DOCUMENTS REQUIRED  
VISITING RELATIVES, FRIENDS, ACQUAINTANCES

Important-All photocopies should be on A4 size only

Prepared by the Applicant

- A valid Passport (with more than two blank pages). Please submit your old passports also, if any.
- Photocopy of the Bio Data Page of the Current Passport (First and Last Page)
- A completely filled and signed Visa Application Form.
- One photograph taken within the last 6 months. (The photograph should be passport size with white background and printed on good quality paper)
- Covering letter (if any special explanation is needed)
- Document to show the flight/cruise schedule to/from Japan
- Latest Income Tax Return (if not available, bank statement of last 6 months)
  
- If the applicant is Student / Dependent
  - a. Consent from the parents / spouse
  - b. Latest Income Tax Return of parents / spouse (if not available, bank statement of last 6 months)
- Proof of Relationship, in case the applicant is accompanied by any dependent (i.e. Passport copy, Marriage Certificate, Birth Certificate)

Prepared by the Inviter

- Invitation Letter
- Document to prove kinship
  - Visiting relatives...Birth Certificate, Marriage certificate, Family Register Certificate (Kosekitohon)
  - Visiting friends, acquaintances...photos, mails, chat, etc
- Itinerary in Japan (including hotel information, contact information while in Japan)
- List of applicants (when there are multiple applicants)

Prepared by the guarantor who pays for the travel expenses

- Letter of Guarantee
- More than one of the following documents concerning the guarantor
  - A) Certificate of Income / Taxation issued by the head of administration of the place of residence, or certificate of tax payment (Form 2) issued by the director of the tax office.

Note: (1) Each certificate should indicate the gross income for the previous year.

Note: (2) Statement of Tax Withholding (Gensenchoshuhyo:源泉徴収票) is not acceptable.

B) A copy of the counterfoil of final tax return with the seal of reception of the Tax Office (e-Tax: submit Receipt Notification and Final Tax Return)

C) A certificate of bank deposit balance

- Certificate of Residence “Jyuminhyo”(with the description of his/her family relationship with all family members)
- When the Inviter / Guarantor is Foreign National
  - a. Copy of Passport
  - b. Copy of the valid residence card (Both front & back)
  - c. Certificate of Residence “Jyuminhyo” (with all the matters listed except for individual number (“My Number”) and Resident record code

#### Note

- The above is a guide to the documents you should provide with your visa application. Japan Embassy may request you for an interview / additional documentation depending on your personal circumstances.
- Documents submitted will not be returned (except for the passport).