

VFS JAPAN VISA APPLICATION CENTRE

CL- 05 [May 2012]

DOCUMENTS CHECKLIST

LONG TERM VISA WITH CERTIFICATE OF ELIGIBILITY (COE)

Passport Number _____

Important-Please note all photocopies should be on A4 size only

S. No.	Document Type	Yes / No	Remark
1	Passport (Valid Passport + Old Passport/s)+ Photocopy of the Bio Data Page of the Current Passport (First and Last Page)		
2	Completely filled and signed Visa Application Form with photograph		
3	Original Certificate of Eligibility and one copy		
4	Experience Certificate		
5	Curriculum Vita (CV)		
6	Educational Documents		
7	In the event applicant is issued COE for study purpose; applicant is required to submit financial documents of parents/sponsorer		
Travel History of applicant in last 2 years to Australia, Canada, Europe, USA & Japan (provide details)			
S. No.	Country Travelled	Period	
1			
2			
3			
4			
5			
Additional Documents & Remarks (Kindly provide details below)			

*** I have been informed and advised that the insufficient documentation mentioned in checklist may lead to a delay in the processing of visa application. However, I insist to proceed with my application.

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Applicant / Agent Signature _____

Agency Name (If applicable) _____

Contact Number _____

(VFS Officer's Signature)