

# VFS JAPAN VISA APPLICATION CENTRE

CL- 09 [May 2013]

## DOCUMENTS CHECKLIST

### INTERNSHIP / INTERVIEW / CONFERENCE VISA for STUDENT

Passport Number \_\_\_\_\_

**Important-Please note all photocopies should be on A4 size only**

S. No.	Document Type	Yes / No	Remark
1	Passport (Valid Passport + Old Passport/s)+ Photocopy of the Bio Data Page of the Current Passport (First and Last Page)		
2	Completely filled and signed Visa Application Form with photograph		
3	Confirmed travel booking with day to day details and Schedule of Stay		
4	Bonafide letter / NOC from Institute		
5	Consent from Parents / Spouse along with their bank statement and Income tax return		
6	Original Invitation Letter		
7	Original Letter of Guarantee, if the inviting company / organization is bearing the expenses		
8	A certified copy of the incorporation register or an overview of company / organization		
9	Proof of relationship, if the applicant is accompanied by dependant/s		

#### **Travel History of applicant in last 2 years to Australia, Canada, Europe, USA & Japan (provide details)**

S. No.	Country Travelled	Period
1		
2		
3		
4		
5		

#### **Additional Documents & Remarks (Kindly provide details below)**


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\*\*\* I have been informed and advised that the insufficient documentation mentioned in checklist may lead to a delay in the processing of visa application. However, I insist to proceed with my application.

**Applicant / Agent Signature** \_\_\_\_\_

**Agency Name (If applicable)** \_\_\_\_\_

**Contact Number** \_\_\_\_\_

\_\_\_\_\_

**(VFS Officer's Signature)**