

VFS JAPAN VISA APPLICATION CENTRE

CL- 02 [July-2022]

DOCUMENTS CHECKLIST TEMPORARY VISITOR VISA FOR SIGHTSEEING WITH GUARANTOR OR VISITING FRIENDS / ACQUAINTANCES

Passport Number _____

Important- Please note all documents should be on A4 size only

| S. No. | Document Type | Yes / No | Remark |
|--|--|----------|--------|
| 1 | Passport (Valid Passport + Old Passport/s if any) | | |
| 2 | Completely filled and signed Visa Application Form with photograph | | |
| 3 | 01 Photo (Size 2*2 inches with 70% face validity, White background) | | |
| 4 | Cover Letter stating the purpose of visit | | |
| 5 | Detailed Itinerary | | |
| 6 | Confirmed travel booking | | |
| 7 | Latest Income Tax Return | | |
| 8 | Leave sanctioned from employer / NOC | | |
| 9 | If student / dependant, consent from the parents / spouse and their bank statement | | |
| 10 | If the applicant is owner of company, proof of ownership | | |
| 11 | If the applicant is student, student id card copy | | |
| 12 | Proof of relationship, if the applicant is accompanied by dependant/s | | |
| Documents from the Inviter / Guarantor in Japan | | | |
| 13 | Invitation Letter from the Inviter | | |
| 14 | Schedule of Stay | | |
| 15 | Letter of Guarantee from the Inviter | | |
| 16 | Certificate of Income / certificate of bank deposit / copy of final tax return / certificate of Tax payment of the Guarantor | | |
| 17 | Copy of Passport (First and Last page) | | |
| 18 | Copy of latest and valid Japan Visa | | |
| 19 | Copy of the Resident Card of the Inviter (Both front & back) | | |
| 20 | Proof of Relationship with Guarantor | | |

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| Travel History of applicant in last 2 years to Australia, Canada, Europe, USA & Japan (provide details) | | |
|---|-------------------|--------|
| S. No. | Country Travelled | Period |
| 1 | | |
| 2 | | |
| 3 | | |
| 4 | | |
| 5 | | |
| Additional Documents & Remarks (Kindly provide details below) | | |
| | | |
| | | |
| | | |
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*** I have been informed and advised that the insufficient documentation mentioned in checklist may lead to a delay in the processing of visa application. However, I insist to proceed with my application.

Applicant / Agent Signature _____

Agency Name (If applicable) _____

Contact Number _____

(VFS Officer's Signature)