

# VFS JAPAN VISA APPLICATION CENTRE

CL- 05 [July - 2022]

## DOCUMENTS CHECKLIST LONG TERM VISA WITH CERTIFICATE OF ELIGIBILITY (COE)

Passport Number \_\_\_\_\_

**Important- Please note all documents should be on A4 size only**

S. No.	Document Type	Yes / No	Remark
1	Passport (Valid Passport + Old Passport/s if any)		
2	Completely filled and signed Visa Application Form with photograph		
3	01 Photo (Size 2*2 inches with 70% face validity, White background)		
4	Covering letter stating the purpose of visit		
5	Original Certificate of Eligibility and one copy		
6	Experience Certificate		
7	Curriculum Vitae (CV)		
8	Copy of contract between the applicant and Japanese Employer.		
9	In the event applicant is issued COE for study purpose; applicant is required to submit copy of admission confirmation.		
<b>Travel History of applicant in last 2 years to Australia, Canada, Europe, USA &amp; Japan (provide details)</b>			
S. No.	Country Travelled	Period	
1			
2			
3			
4			
5			
<b>Additional Documents &amp; Remarks (Kindly provide details below)</b>			

\*\*\* I have been informed and advised that the insufficient documentation mentioned in checklist may lead to a delay in the processing of visa application. However, I insist to proceed with my application.

**Applicant / Agent Signature** \_\_\_\_\_

**Agency Name (If applicable)** \_\_\_\_\_

**Contact Number** \_\_\_\_\_

\_\_\_\_\_

**(VFS Officer's Signature)**