

VFS JAPAN VISA APPLICATION CENTRE

Applicant with travel records to Japan and G7 in the last three years

DOCUMENTS CHECKLIST

Passport Number _____

Important-Please note all photocopies should be on A4 size only

S. No.	Document Type	Yes / No	Remark
1	Passport (Current or old passport that shows Japanese and G7 countries' (except Japan) temporary visitor visas as well as entry stamps in the last three years		
2	Completely filled and signed Visa Application Form with photograph		
3	Covering letter stating the reason of applying for Multiple Entry Visa		
4	Original Reason for requesting or letter of invitation including the necessity of multiple entry visa		
5	Confirmed travel booking (Hotel and Flight bookings)		
6	Original bank statement of last three months and 3 year Income Tax Return		
7	Leave sanction from the employer / NOC		
8	If the applicant is owner, proof of ownership (Cover letter on Letter head)		
9	If the applicant is student, student id copy		
Travel History of applicant in last 2 years to Australia, Canada, Europe, USA & Japan (provide details)			
S. No.	Country Travelled	Period	
1			
2			
Additional Documents & Remarks (Kindly provide details below)			

*** I have been informed and advised that the insufficient documentation mentioned in checklist may lead to a delay in the processing of visa application. However, I insist to proceed with my application.

Applicant / Agent Signature _____

Agency Name (If applicable) _____

Contact Number _____

(VFS Officer's Signature)