

VFS JAPAN VISA APPLICATION CENTRE

CL- 06 [November 2025]

DOCUMENTS CHECKLIST

TRANSIT VISA

Passport Number _____

Important-Please note all photocopies should be on A4 size only

S. No.	Document Type	Yes / No	Remark
1	Passport (Valid Passport + Old Passport/s)		
2	Current passport copy - First and last page		
3	Completely filled and signed Visa Application Form with photograph		
4	Covering letter stating the purpose of visit and day to day details.		
5	If applicant is employed, Leave sanction / NOC		
6	Confirmed travel booking		
7	Original saving bank statement / passbook of last three months		
8	Latest Income Tax Return		
9	Copy of visa to the main destination country		

Travel History of applicant in last 2 years to Australia, Canada, Europe, USA & Japan (provide details)

S. No.	Country Travelled	Period
1		
2		
3		
4		
5		

Additional Documents & Remarks (Kindly provide details below)

*** I have been informed and advised that the insufficient documentation mentioned in checklist may lead to a delay in the processing of visa application. However, I insist to proceed with my application.

Applicant / Agent Signature _____

Agency Name (If applicable) _____

Contact Number _____

(VFS Officer's Signature)