VFS JAPAN VISA APPLICATION CENTRE

CL-06 [March 2019]

DOCUMENTS CHECKLIST

TRANSIT VISA

Passport Number ____

Important-Please note all photocopies should be on A4 size only

1 Passport (Valid Passport + Old Passport/s) Image: Completely filled and signed Visa Application Form with photograph 3 Covering letter stating the purpose of visit and day to day details. Image: Covering letter stating the purpose of visit and day to day details. 4 If applicant is employed, Leave sanction / NOC Image: Covering letter stating the purpose of visit and day to day details. 5 Confirmed travel booking Image: Covering letter stating bank statement / NOC 6 Original saving bank statement / passbook of last three months Image: Covering letter stating the purpose of visit and day to day details. 7 Latest Income Tax Return Image: Covering letter stating the purpose of visit and country 8 Copy of visa to the main destination country Image: Covering letter stating the purpose of visit and country travelled 9 Country Travelled Period 1 Image: Covering letter stating the purpose of visit and country travelled Image: Covering letter stating the purpose of visit and country travelled 2 Image: Covering letter stating the purpose of visit and country travelled Image: Covering letter stating the purpose of visit and country travelled 3 Image: Covering letter stating the purpose of visit and covering letter stating travel purpose of visit and covering letter stating travel purpose of visit and travelet purpose of visit and travelet purpose o	2 Completely filled and signed Visa Application Form with photograph 3 Covering letter stating the purpose of visit and day to day details. 4 If applicant is employed, Leave sanction / NOC 5 Confirmed travel booking 6 Original saving bank statement / passbook of last three months 7 Latest Income Tax Return 8 Copy of visa to the main destination country Travel History of applicant in last 2 years to Australia, Canada, Europe, USA & Japan (provide details) 1	S. No.	Document Type	Yes / No	Remark	
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Additional Documents & Remarks (Kindly provide details below)	Additional Documents & Remarks (Kindly provide details below)	5				
		Additio	nal Documents & Remarks (Kindly provide details below)			

*** I have been informed and advised that the insufficient documentation mentioned in checklist may lead to a delay in the processing of visa application. However, I insist to proceed with my application.

Applicant / Agent Signature

Agency Name (If applicable)

Contact Number

(VFS Officer's Signature)