

## DOCUMENTS REQUIRED

### Applicant with travel record to Japan in the last three years

**Important-Please note all photocopies should be on A4 size only**

- A valid Passport (with more than two blank pages). Please submit your old passports also, if any.
- Photocopy of the Bio Data Page of the Current Passport (First and Last Page)
- A completely filled and signed Visa Application Form. The form is available under the link [http://www.vfsglobal.com/japan/india/pdf/visa\\_application\\_form.pdf](http://www.vfsglobal.com/japan/india/pdf/visa_application_form.pdf)
- One photograph taken within the last 6 months. (The photograph should be of size 2 x 2 inches, color with white background and printed on good quality paper)
- Covering letter stating the purpose of visit and day to day details
- Confirmed travel booking (Hotel bookings and flight tickets)
- MRP (Machine Readable Passport) / IC Chip passport according to the ICAO standard only.
- Track record of travel to Japan for the last three years which includes valid passport, old passport which has old visa pages and entry stamp.
- Employment Certificate.
- Original bank statement of last three months and 3 years Income Tax Return
- Leave sanction letter if employed.
- Proof of ownership if the applicant is owner of the company.
- Income Certificate,
- Covering letter stating the reason of applying for Multiple Entry Visa.

**Note:** The above is a guide to the documents you should provide with your visa application. Japan Embassy may request you for an interview / additional documentation depending on your personal circumstances.