

VISA FOR VISITING FAMILY, RELATIVES OR FRIENDS

<u>Notes</u>	
Arrange your documents in the order according to the checklist.	
All documents should be printed or photocopied on A4-sized paper.	
Separate all the application documents into individual sets. Family should separately prepare documents arranged in the same order. Remove all staple / pins / paper clips used on the documents	
Document must be issued within 3 months of the lodgement of visa application. Any document issued before 3 month from the date of lodgement of visa application, will not be accepted.	
All Myanmar documents should be submitted in copy of original with Japanese or English translation and photocopy for each document.	

No.	Required Documents / Evidence	Details	Tick	
			Original	Copy
1	Valid Passport	Must have at least 2 blank pages	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Visa Application Form	Completely filled in, and have original signature	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Photo (1 pcs)	45mm×45mm or 45mm×35mm Taken within the past 6 months	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4	Air ticket booking confirmation	Round trip, and mentioning the passenger's name, airlines and departure & arrival date and time.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Household List / Any official documents which can verify the relationship.	if you visit family / relatives	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6	Letter of explanation, describing when and how they get to know each other. Or, Any types of record, showing the ties, such as a photo, emails and SNS	If you visit friend(s). Supporting documents which verify the relationship between applicant and their friends.	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If the applicant guarantees the trip expense

7	Bank book	The bank book must show detailed transaction and balance. Must bring original bank book for verification and only photocopy will be submitted	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	ONE document from followings (Employement (or) ID Certificate)	Employment Certificate (Please clarify applicant's position, hire date, and salary.)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
		Student Certificate AND Supporter's Employment Certificate	<input type="checkbox"/>	<input checked="" type="checkbox"/>
		If the applicant is a dependent, submit supporter's Employment Certificate	<input type="checkbox"/>	<input checked="" type="checkbox"/>
		If the applicant is a business owner, submit company registration, license (or) any documents which can verify the business	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Documents to be prepared by the inviter in Japan

9	Letter of Invitation	Supporting document(s) which clarifies(y) the reasons for the invitation (Medical Certificate, Graduation Certificate etc.)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
10	Detailed Schedule in Japan	Date, Activity, Accommodation, Contact information.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11	List of Applicants	In the case of more than one applicant	<input type="checkbox"/>	<input checked="" type="checkbox"/>
12	JUMINHYO (Residence Certificate)	without omitting any component	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Documents to be prepared if the inviter is non-Japanese national.

14	Photocopy of residence card		<input checked="" type="checkbox"/>	<input type="checkbox"/>
15	Photocopy of Passport		<input checked="" type="checkbox"/>	<input type="checkbox"/>

Documents to be prepared if the inviter or his / her spouse is a Japanese citizen.				
16	KOSEKITOHON (Family Registration)	If the inviter or his/her spouse is a Japanese citizen	<input checked="" type="checkbox"/>	<input type="checkbox"/>
If other relatives in addition to the inviter reside in Japan				
17	Photocopy of residence card	If other relatives in addition to the inviter reside in Japan, please also submit the copies of these documents	<input checked="" type="checkbox"/>	<input type="checkbox"/>
18	Photocopy of Passport		<input checked="" type="checkbox"/>	<input type="checkbox"/>
If the inviter guarantees the expense for the trip.				
19	Letter of Guarantee		<input checked="" type="checkbox"/>	<input type="checkbox"/>
20	ONE documents from followings	Tax Clearance (Form 2) (NOUZEI SYOMEISYO SONO2) or Bank Book Photocopy	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
		Income Certificate	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Additional Document for the certain applicants mentioned in below.				
21	Consent Letter from parents / guardians	If the applicant is under 18 years old and traveling alone.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
22	Household List / Any official documents which can verify the relationship.	If the applicant is under 18 years old and travel alone (or) dependent and the travel cost is owned by supporter's	<input type="checkbox"/>	<input checked="" type="checkbox"/>
23	Sponsor Letter from the bank account holder	If the travel cost is owned by others.	<input type="checkbox"/>	<input checked="" type="checkbox"/>

I hereby acknowledge that I have submitted all the documents ticked and/or described hereinbefore, any false document or inaccurate

statement thereof, intentionally or negligently, may result in refusal of visa, and issuance of visa, including conditions thereof, if given, is subject to solo discretion of the Embassy of Japan in the Myanmar.

I understood that all support document submitted above except from Passport cannot be returned after visa assessment.

I understood that even if I have submitted all documents as per the checklist above, there is a possibility that the Embassy of Japan might ask for additional documents that are not listed above and to have interview by the embassy.

VFS Global will refund only visa fees, as all VFS service fees and value-added service fees are non-refundable, and by using VFS services applicants confirm they have read, understood, and agreed to this policy.

Date

/ /

Applicant Signature

VFS Staff Signature
