

# MULTIPLE-ENTRY VISA FOR TEMPORARY VISITOR

## (FOR BUSINESS PURPOSE AND CULTURAL OR INTELLECTUAL FIGURES)

Philippine nationals who are applicable to one of the following categories in 1 or 2 and his/her spouse or children.

- Validity of this visa will be 1, 3, 5 or 10 years and period of stay will be 15, 30 or 90 days.

- This visa is for business purposes, but from the second visit it's possible to use for other purposes such as tourism, visiting relatives etc.

### 1. **BUSINESS PURPOSE**

(Only regular employees belonging to (1) - (6) or with travel records of (7) or (8))

(1) A public (government) enterprise.

(2) A private company listed on the stock exchange (including Japan and third countries).

(3) A Japanese-affiliated company which is a member of the Japanese Chamber of Commerce and Industry of the Philippines has a management base in Japan.

(4) A joint venture company, a subsidiary company or a branch office of a company listed on the stock exchange (including Japan and the third countries).

(5) A private company with constant business transactions with a Japanese company listed on the stock exchange.

(6) A private company included in Top 1,000 companies of the Philippines in terms of gross revenue.

(7) With multiple travel records to Japan for business purposes and travel records to G7 countries (except Japan) in the last three years.

(8) With more than three travel records to Japan for business purposes in the last three years.

### 2. **CULTURAL or INTELLECTUAL FIGURES, etc.**

(1) An artist (Fine Art, Literary Art, Music, Stage Play, Dance etc.), a specialist in humanities (Literature, Law, Economics etc.), or a scientist (Technology, Medicine etc.) who has relevant accomplishments.

(2) A lawyer, certified public accountant, patent attorney, judicial scrivener, notary, medical doctor who has a national or international qualification and actually working as the same position.

(3) An amateur sports player who has relevant accomplishments.

(4) A full-time professor, assistant professor, or lecturer of a university or a college.

(5) A director or higher post of a national or public research institution or a museum.

(6) A Senator, Congressman, Governor/Vice-Governor of a Province, City Mayor, Bishop of the Roman Catholic Church, government official, local assemblyman, local government official.

| No. | Required Documents/evidence  | Detail  | Tick     |      |
|-----|--|---|----------|------|
|     |  |   | Original | Copy |
| 1   | Passport   | Ensure your passport is self-signed.  |          |      |
| 2   | Visa Application Form  | With applicant's signature. (If applicant is underage or with disability, their parents can sign on behalf of applicant).                   |          |      |
| 3   | 1x Photograph  | A color photo taken within 6 months. (4.5 cm x 3.5 cm., clear image without background).  |          |      |
| 4   | 1x Color Copy of Passport Bio Page   |   |          |      |
| 5   | Request form for Multiple-Entry Visa   | Fill-up the Request form for Multiple-Entry Visa.   |          |      |
| 6   | Employment Certificate (including salary, tenure and position)                           | If applicant is self-employed, submit a Certificate of Business Registration.   |          |      |
| 7   | Bank Certificate   | Average Daily Balance within the last six months must be shown.   |          |      |
| 8   | Tax Payment Certificate<br>* Form 2316 must have signature of the Employer and Employee. | For business owners, proof of actual payment of tax must be submitted in addition to the BIR Tax Payment Certificate Form (copy acceptable) |          |      |
| 9   | Itinerary in Japan   |   |          |      |
| 10  | Documents to prove qualification for one of the categories in A1 or A2                   | A1 (Business Purpose) → Document to explain the necessity of multiple visa (e.g. Letter of mission or travel requisition by employer, etc.) |          |      |
|     |  | A2 (2) → Photocopy of ID card issued by Profession Regulation Commission.   |          |      |

|    |  |  |  |  |
|----|--|--|--|--|
|    |  | "Lawyer" of A2 (2) → Photocopy of membership card issued by Integrated Bar of the Philippines.   |  |  |
|    |  | Spouse/Child of A1 or A2 → Marriage Certificate/Birth Certificate issued by PSA.   |  |  |
|    |  | Spouse/Child of A1 or A2 (If applying separately from the above-mentioned in A1 and A2) → Photocopy of his/her passport (Pages of ID and Japanese multiple-entry visa).                |  |  |
| 11 | Authorization Letter Showing all names of passengers | For Family: to be signed by the head of the family<br>For Incentives Group: to be signed by the head of the company<br>For Tour Packages: to be signed by the head of the tour company |  |  |
| 12 | Company ID Card                                      | Company ID Card, if submitted by designated representatives.   |  |  |
| 13 | Others   |  |  |  |

- ☐ I hereby acknowledge that I have submitted all the documents ticked and/or described hereinbefore, any false document or inaccurate statement thereof, intentionally or negligently, may result in refusal of visa, and issuance of visa, including conditions thereof, if given, is subject to solo discretion of the Embassy of Japan in the Philippines.
- ☐ I understood that all support document submitted above except from Passport cannot be returned after visa assessment.
- ☐ I understood that even if I have submitted all documents as per the checklist above, there is a possibility that the Embassy of Japan might ask for additional documents that are not listed above.

Applicant Signature \_\_\_\_\_

Date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

VFS staff Signature \_\_\_\_\_