

## Tourism Visa Checklist Multiple-Philippine Nationals with Considerable Financial Capacity-English- MULTIPLE

If you plan to engage in activities that fall under the status of residence of "short-term visitor" (within 90 days per stay), such as tourism, business, or visiting relatives, multiple times, and you are recognized as a Filipino national with a substantial income.

No.	Required Documents/evidence	Detail	Tick	
			Original	Copy
1	Passport	Ensure your passport is self-signed.		
2	Visa Application Form	With applicant's signature. (If underage or with disability, their parents can sign on behalf of applicant).		
3	1x Photograph	A color photo taken within 6 months. (4.5 cm x 3.5 cm., clear image without background)		
4	1x Color Copy of Passport Bio Page			
5	1x Color Copy of used Japan Visa, If any			
6	Request form for Multiple-Entry Visa	Fill-up the Request form for Multiple-Entry Visa.		
7	Birth Certificate  (Issued by PSA within 1 year)  <i>Unnecessary if there is used Japan Visa on passport.</i>	*If the Birth Certificate is not readable, submit Birth certificate issued by Local Civil Registrar.  *If LATE REGISTRATION, submit Baptismal Certificate and School Record (Form 137).  *If there is no record of birth in PSA, submit Birth Certificate issued by Local Civil Registrar and Negative Certificate issued by PSA.		
8	Marriage Certificate  (Issued by PSA within 1 year and for Married Applicants only)  <i>Unnecessary if there is used Japan Visa on passport.</i>	* If Marriage Certificate is not readable, submit Marriage certificate issued by Local Civil Registrar.  *If there is no record of marriage in PSA, submit Marriage Certificate issued by Local Civil Registrar and Negative Certificate issued by PSA.		
9	Itinerary in Japan	* Enter the schedule date of entry and departure to/from Japan (including flight information, if possible. Air Booking Ticket is not necessary).  * Enter the details of accommodation (as of hotel, name, address and phone number. Booking is not necessary).		
<b>APPLICANT WITH CONSIDERABLY HIGH INCOME</b>				
10	Applicant's Bank Certificate	If the Average Daily Balance (ADB) in the last six months is not indicated, bank statement must be submitted to prove transactions within the last six months.		
11	Income Tax Return (ITR) Certificate  (Copy is acceptable)	Form 2316, must have signature of the Employer and Employee.  For business owners, proof of actual payment of tax must be submitted in addition to the BIR Tax Payment Certificate Form.		
12	Applicant's Employment Certificate  (Must indicate period of employment, salary and position)	For business owners, Department of Trade and Industry (DTI) "Certificate of Business Name Registration" and Mayor's Permit from the City Hall must be submitted.  If for any reason other than being a retiree, full-time housewife or unemployed, applicant is unable to submit Applicant's Bank and Income Tax Return (ITR) Certificate above, a letter of explanation about the reason must be submitted.  For students, a copy of School ID or Certificate of Enrollment in School must be submitted.		

13	Spouse or Child of 10, 11, & 12	* Proof of relationship with 10, 11, & 12 above (PSA issued Birth Certificate and Marriage Certificate).  * Passport and multiple entry visa copy or documents of Applicant's Bank Certificate, Income Tax Return (ITR) Certificate, and Applicant's Employment Certificate.		
14	Authorization Letter Showing all names of passengers	For Family: to be signed by the head of the family For Incentives Group: to be signed by the head of the company For Tour Packages: to be signed by the head of the tour company		
15	Company ID Card	Company ID Card, if submitted by designated representatives.		
16	Others			

- ☐ I hereby acknowledge that I have submitted all the documents ticked and/or described hereinbefore, any false document or inaccurate statement thereof, intentionally or negligently, may result in refusal of visa, and issuance of visa, including conditions thereof, if given, is subject to solo discretion of the Embassy of Japan in Philippines.
- ☐ I understood that all support document submitted above except from Passport cannot be returned after visa assessment.
- ☐ I understood that even if I have submitted all documents as per the checklist above, there is a possibility that the Embassy of Japan might ask for additional documents that are not listed above.

Applicant Signature \_\_\_\_\_

Date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

VFS staff Signature \_\_\_\_\_