

TOURISM

May 2024

A. PURPOSE

Visit Japan for tourism.

B. Requirements (Details→https://www.ph.emb-japan.go.jp/itpr_ja/11_000001_00898.html)

※ Downloadable from this website

- (1) Passport (Holder's signature required)
- (2) Application Form ※ (A facial Photo (4.5×3.5cm) must be attached.)
- (3) PSA issued Birth Certificate and Marriage Certificate (for married applicants), issued within 1 year

☞ Unnecessary if there is used Japan Visa on passport.

[ADDITIONAL REQUIREMENTS]

- If (3) is unreadable, submit Birth/Marriage certificate issued by Local Civil Registrar.
 - If Birth Certificate is "LATE REGISTRATION", submit Baptismal Certificate and School Record (Form 137).
 - If there is no record of Birth/Marriage in PSA, submit Birth Certificate issued by Local Civil Registrar and Negative Certificate issued by PSA.
- (4) Itinerary in Japan

[In case that applicant will shoulder part/all of travel expense]

- (5) Applicant's Bank Certificate (balance within the last six months must be shown)
 - * If the Average Daily Balance (ADB) in the last six months is not indicated, bank statement must be submitted to prove transactions within the last six months.
- (6) Applicant's Tax Payment Certificate
 - * Form 2316, must have signature of the Employer and Employee
 - * For business owners, proof of actual payment of tax must be submitted in addition to the BIR Tax Payment Certificate Form (copy acceptable)
- (7) Applicant's Employment Certificate (must indicate period of employment, salary and position)
 - * For business owners, Department of Trade and Industry (DTI) "Certificate of Business Name Registration" and Mayor's Permit from the City Hall must be submitted.
 - * If for any reason other than being a retiree, full-time housewife or unemployed, applicant is unable to submit (6) and (7) above, a letter of explanation about the reason must be submitted. For students, a copy of School ID or Certificate of Enrollment in School must be submitted.

[In case that guarantor in the Philippines will shoulder part/all of travel expense]

- (8) Guarantee Letter ※
- (9) Proof of relationship between applicant and guarantor(e.g. Birth Certificates or Photos)
- (10) Bank Certificate [see (5) above]
- (11) Photocopy of Tax Payment Certificate [see (6) above]
- (12) Employment Certificate [see (7) above]