

Temporary Visit for Visiting Relatives or Friends Up To 90 Days (Single or Double-entry)

Temporary visits refer to short-term stays not exceeding 90 days for purposes of visiting spouse, relatives, friends, or acquaintances. However, this visa does not permit income deriving or profit making activities.
Applicant can apply for a Double-Entry visa if he/she has to make two trips to Japan within a 6-month period for such purposes.

Required Documents for the visa application

Important Notes:

- Arrange your documents in the order according to the checklist
- All documents should be printed or photocopied on A4-sized paper
- Separate all the application documents into individual sets
- Submit photocopies of documents as specified in our requirements, submitted documents would NOT be returned
- NO staples/pins/paper clips used on documents
- A Letter of Authorisation is necessary when the application is made on behalf by Travel Agent/Company Staff (other than direct family member)

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☐	A valid passport (Original)
☐	Visa application form (Original) • Form must be completed (fill in 'N/A' where appropriate), dated and signed by applicant • Applicants who are nationals of the Russian Federation or the Newly Independent States (NIS), 2 sets are required
☐	Photo (Original) • Color photo taken within 6 months with white background • 3.5cmx4.5cm and affixed to application form (by glue only) • Print out using normal A4 paper is not acceptable • Applicants who are nationals of the Russian Federation or the Newly Independent States (NIS), 2 sets are required
☐	Identity card issued by Singapore Government (Photocopy) • Front and back photocopies of Singapore PR, Employment Pass (EP), S Pass (SP), Work Permit (WP), Dependent Pass or Long-Term Visit Pass, etc. • Digital Long-Term Passes should print out together with the QR code for verification purposes. • The validity of the pass should cover the trip to Japan and the return to Singapore • If you are in the process of renewing your pass, please submit a photocopy of IPA(In-principle approval) letter issued by Singapore government.
☐	QR code reading (for Employment Pass (EP), S Pass (SP), Work Permit (WP), Dependent Pass or Long-Term Visit Pass, etc. issued with QR code) • A clear print out of the SGWorkPass Mobile App which displays the latest pass information (scanned within 5 days from application date)
☐	Certificate of Employment (Original) or Business Registration Profile from ACRA(for Business Owner) (Photocopy) • Letter issued by employer within one month of application, including detailed information such as position, salary, date of joined etc.. • Business Registration Profile issued within 3 months
☐	Income Tax Notice of assessment OR Updated bank statement/bank passbook (Photocopy) • Latest year notice issued by IRAS Singapore (with total yearly income indication) • Personal savings accounts showing the account holder's name, current balance and latest 1month's banking transactions. • e-statement is acceptable. Please submit latest 2months statements, and latest transaction history.
☐	If the applicant is a Retiree, Unemployed, Homemaker, Student or Minor sponsorship documents a) to d) below for the financial support of travel expense a) Letter of Sponsorship from sponsor (eg. spouse, parents, child, siblings, etc) b) Photocopy of document to prove relationship such as Marriage/Birth certificate (for immediate family member) c) Sponsor's Income Tax Notice of assessment OR Updated bank statement/bank passbook (Photocopy) d) Sponsor's passport (biodata page) and ID card (Photocopy)
☐	Flight information of traveller • The information should include passenger' name, flight details of round trip (airport, flight number, date and time)
☐	Schedule of stay (Daily activities)
☐	Documents from the inviter in Japan as below (a to c): a) Letter of Invitation b) Front and back photocopies of Residence Card (If the inviter is a foreign national) c) Photocopies of documents to prove relationship such as Marriage/Birth certificate
☐	List of Applicants (in the case of multiple applicants)

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If the inviter guarantees the expense for the trip, provide the documents as below (a to c):

a) **Letter of Guarantee**

b) Certificate of tax payment (Form 2) or Updated bank statement/bank passbook (Photocopy)

c) Certificate of residence 'Jyuminhyo'

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When application is made on behalf of applicant (travel agent, company representative etc.)

Letter of authorisation (Original)