

Work or Long-Term Stay Visa (with Certificate of Eligibility)

Foreigners who are going to stay in Japan for Working or Long-Term status, such as employment, education, training, entertainer, studying, religious activity etc...

Eligibility for Applicant

Applicant who has received a Certificate Of Eligibility issued by Japanese Immigration Bureau

Required Documents for the visa application

Important Notes:

- **Arrange your documents in the order according to the checklist**
- **All documents should be printed or photocopied on A4-sized paper**
- **Separate all the application documents into individual sets**
- **Submit photocopies of documents as specified in our requirements, submitted documents would NOT be returned**
- **NO staples/pins/paper clips used on documents**
- **A Letter of Authorisation is necessary when the application is made on behalf by relative/company staff**

<CHECK LIST>

<input type="checkbox"/>	A valid passport (Original)
<input type="checkbox"/>	Visa application form (COE) (Original) •Form must be completed (fill in 'N/A' where appropriate), dated and signed by applicant •Applicants who are nationals of the Russian Federation or the Newly Independent States (NIS), 2 sets are required
<input type="checkbox"/>	Photo (Original) •Color photo taken within 6 months with white background •3.5cmx4.5cm and affixed to application form (by glue only) •Full faced, front-facing with head straight, without glasses, with mouth closed, unedited, sharp with white/light background (no shadow or object shown in background) •Print out using normal A4 paper is not acceptable •Applicants who are nationals of the Russian Federation or the Newly Independent States (NIS), 2 sets are required
<input type="checkbox"/>	Identity card issued by Singapore Government (Photocopy) •Front and back photocopies of Singapore NRIC, PR, Employment Pass (EP), S Pass (SP), Work Permit (WP), Dependent Pass or Long-Term Visit Pass, etc. •Singapore PR who is a minor without physical PR card is required to submit Re-entry Permit Form 7 •Digital Long-Term Passes should print out together with the QR code for verification purposes. •If you are in the process of renewing your pass, please submit a photocopy of IPA(In-principle approval) letter issued by Singapore government.
<input type="checkbox"/>	QR code reading (for Employment Pass (EP), S Pass (SP), Work Permit (WP), Dependent Pass or Long-Term Visit Pass, etc. issued with QR code) •A clear print out of the SGWorkPass Mobile App which displays the latest pass information (scanned within 5 days from application date)
<input type="checkbox"/>	Certificate of Eligibility •A photocopy or print out
<input type="checkbox"/>	Letter of authorisation (Original) Only Relative or Company Representative are allowed to submit on behalf. Please bring along the following documents. •Relative : Certificate of Relationship (Birth Cert, Marriage Cert, etc) & Singapore ID •Company Representative : Staff Pass or Company Letter only & Singapore ID